

# AGENDA

**Meeting:** MALMESBURY AREA BOARD  
**Place:** Malmesbury School, Corn Gastons, Malmesbury SN16 0DF  
**Date:** Wednesday 14 January 2015  
**Time:** 7.00 pm

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Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

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**The area board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6.30 pm.**

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Please direct any enquiries on this agenda to Adam Brown (Democratic Services Officer), on 01225 718038 or email: [adam.brown@wiltshire.gov.uk](mailto:adam.brown@wiltshire.gov.uk)

or Miranda Gilmour (Malmesbury Community Area Manager), on 01672 515742 or [miranda.gilmour@wiltshire.gov.uk](mailto:miranda.gilmour@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications, on 01225 713114 / 713115.

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## Wiltshire Councillors

Cllr John Thomson (Chairman)  
Cllr Simon Killane (Vice Chairman)

Cllr Chuck Berry  
Cllr Toby Sturgis

	<b>Time</b>
<p>1     <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	<b>7.00pm</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Minutes</b> (<i>Pages 1 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 6 November 2014.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Chairman's Announcements</b> (<i>Pages 13 - 26</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> <li>a. The Core Strategy</li> <li>b. Application for Designation of Crudwell Neighbourhood Area</li> <li>c. Wiltshire Council Financial and Service Plan Public Meetings</li> <li>d. Paper 10: Integrated Performance Management Report</li> <li>e. Dementia in Wiltshire: The Role of Healthwatch Wiltshire</li> </ul>	<b>7.10pm</b>
<p>6     <b>Community Area Transport Group Membership</b></p> <p>The Area Board will be asked to confirm the membership changes to the Community Area Transport Group (CATG).</p> <ul style="list-style-type: none"> <li>a) To confirm the appointment of Mandy Thomas from Leigh Parish Council, following nominations from the Minety division.</li> </ul>	<b>7.15pm</b>
<p>7     <b>Wiltshire New Housing Allocation Policy</b></p> <p>Claire Studdart, Housing Options Manager, will be in attendance to provide a presentation on the new Housing Allocation Policy and to answer any questions.</p>	<b>7.20pm</b>
<p>8     <b>Develop</b></p> <p>Carl Davies from Develop will be in attendance to discuss volunteering opportunities in the community area. There will be a short presentation and the chance to ask questions.</p>	<b>7.30pm</b>

9	<p><b>Police and Crime Commissioner</b></p> <p>The Police and Crime Commissioner will be in attendance to discuss the upcoming budget.</p>	7.45pm
10	<p><b>Shadow Community Operations Board</b></p> <p>The Shadow Community Operations Board (SCOB) will be in attendance to deliver a presentation and to answer any questions.</p>	7.55pm
11	<p><b>Local Highways Investment Fund</b> (<i>Pages 27 - 34</i>)</p> <p>Jim Bailey, Principal Engineer, will be in attendance to present the item. The Area Board will be asked to approve the proposed list of schemes for 2015/16.</p>	8.15pm
12	<p><b>Safe Places</b></p> <p>Miranda Gilmour, Community Area Manager for Malmesbury, will be in attendance to provide information on "Safe Spaces".</p>	8.30pm
13	<p><b>Partner Updates</b> (<i>Pages 35 - 40</i>)</p> <p>To receive updates from the following partners:</p> <ol style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Wiltshire Fire and Rescue Service</li> <li>c. Malmesbury and the Villages Community Area Partnership</li> <li>d. Good Neighbours</li> <li>e. Malmesbury Campus</li> <li>f. Highway Community Co-ordinator</li> <li>g. JSA update</li> <li>h. Young people</li> <li>i. Town and Parish Councils</li> </ol>	8.35pm
14	<p><b>Community Issues Update</b> (<i>Pages 41 - 48</i>)</p> <p>The Community Area Manager will provide a summary of current community issues and the area board will agree those to be closed.</p> <p>The following issue has been recommended for closure by the Community Area Manager:</p> <ul style="list-style-type: none"> <li>• <b>Issue 3128</b> - White gates have been installed at the eastern entrance to Charlton village to encourage vehicles to reduce their speed.</li> </ul> <p>The following issues have been recommended to be referred to the Community Area Transport Group (CATG):</p> <ul style="list-style-type: none"> <li>• <b>Issue 3750</b> - Road surface on B4042 between Cowbridge</li> </ul>	8.45pm

and Lea turning.

- **Issue 3743** - Improve safety at B4696/Swan Lane junction, Leigh.
- **Issue 3699** - Road safety concerns about Bristol Street, Malmesbury.
- **Issue 3661** - concerns relating to single track part of West Street, Great Somerford.
- **Issue 3535** - Improve signage to reduce HGVs in Malmesbury town centre.

15 **Youth Update** (*Pages 49 - 100*)

8.50pm

Ollie Phipps, the Community Youth Officer for Malmesbury, will be in attendance to provide an update on the membership of the Local Youth Network (LYN) Management Group.

The Area Board members will decide the membership of the Local Youth Network (LYN) Management Group.

Councillors will be asked to consider the Youth Grants report and make recommendations on the applications received. The following applications have been received from:

1. Crudwell Climbing Wall: Are seeking £268
2. Malmesbury Support Workshops: Are seeking £450 + £600 for 1:1 support. (On the conditions that participation is raised from 6 to 8 young people and the reduced amount of money is agreed).
3. Community Transport for Later Buses: Further quotes from more bus companies required plus support from the LYN management group following our online questionnaire.
4. Music Workshops: To be awarded a smaller fund of money once we have more information on how the money will be spent on and how many young people engaged.
5. Archery: Are seeking £285 plus looking for local providers for long term work.
6. Brinkworth Board Gaming Group: Are seeking £150 on the condition they will work with me to improve attendance and work with other villages.
7. Revolution Youth Motor Project: We are holding £1000 ready for the project but will not officially award the money until a storage unit is found and mechanics mat, which I will support.
8. Skaters of Luckington: Have been awarded no money but offered support to look at future opportunities.

16 **Area Board Funding** (*Pages 101 - 114*)

Councillors will be asked to consider the Community Area Grants report and make recommendations on the applications received. The following application has been received from:

1. ActivAcre, who are seeking £5000 capital funding towards the major development of Corston and Rodbourne play area.
2. Minety Pre-school, who are seeking £950 capital funding towards a sink and wet-play area for toddlers.

17 **Evaluation and Close**

**9.00pm**

**Future Meeting Dates**

Wednesday, 4 March 2015

7.00 pm

Assembly Room - Town Hall, Cross Hayes,  
Malmesbury SN16 9BZ

Wednesday, 6th May, 2015

7.00pm

Crudwell Village Hall, Tetbury Lane, Crudwell SN16  
9HB

Wednesday, 8th July

7.00pm

Venue TBC



# MINUTES

**Meeting:** MALMESBURY AREA BOARD  
**Place:** Malmesbury School, Corn Gastons Malmesbury SN16 0DF  
**Date:** 5 November 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 9.10 pm

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Please direct any enquiries on these minutes to:

Adam Brown (Democratic Services Officer) Tel: 01225 718038, Tel: 01225 718038 or (e-mail) [adam.brown@wiltshire.gov.uk](mailto:adam.brown@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Chuck Berry, Cllr Simon Killane (Vice Chairman), Cllr Toby Sturgis and Cllr John Thomson (Chairman)

### **Wiltshire Council Officers**

Miranda Gilmour, Community Area Manager  
Adam Brown, Democratic Services Officer  
Ollie Phipps, Community Youth Officer  
Janet O'Brien, Head of Housing

### **Town and Parish Councillors**

Malmesbury Town Council – Kim Power, Sue Poole, John Gundry  
Ashton Keynes Parish Council – Ernie Tidmarsh  
Brinkworth Parish Council – Elizabeth Threlfall, John Beresford  
Brokenborough Parish Council – Charles Carpenter  
Easton Grey Parish Council – John Tremayne  
Little Somerford Parish Council – Tony Pooley  
Luckington Parish Council – Ashley Stopforth  
Oaksey Parish Council – Richard Moody  
Sherston Parish Council – John Matthews  
St Paul Malmesbury Without Parish Council – Roger Budgen, Peter (Andy) Hatherell, Deborah Clogg

**Partners**

Police – Sgt. Martin Alvis

Fire – Mike Franklin

**Total in attendance: 38**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
42	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the meeting of Malmesbury Area Board.</p>
43	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <p>Terry Mockler - Hankerton Parish Council.  Dave Wingrove - Ashton Keynes Parish Council.  Ellen Blacker - Dauntsey Parish Council and Good Neighbours Scheme Coordinator.  Matt Perrot - Local Highways Community Coordinator.</p>
44	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on 10 September were presented.</p> <p><b>Decision:</b></p> <p><b>To approve the minutes of the previous meeting as a true and accurate record.</b></p>
45	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
46	<p><u>Chairman's Announcements</u></p> <p>The Chairman and Area Board members made the following announcements:</p> <p><b>a. Car Parking Review:</b></p> <p>Cllr Thomson explained that Wiltshire Council was reviewing its car parking service and had completed a pre-consultation assessment.</p> <p>Consultation would be take place from 27 October 2014 to 16 January 2015. Cllr Thomson stated that there would be more information available from the 10 November. The information was said to contain financial and usage data on car parks.</p> <p>Residents were urged to take the chance to tailor car parking to suit their community.</p>

	<p><b>b. Highways Update:</b></p> <p>Cllr Killane announced that a number of highways works had been undertaken since 1 April 2014 in the Malmesbury community area including: A429 – 4km of resurfacing north of Filands, and A429 Malmesbury Bypass Roundabout - repairs and retexturing on approaches to roundabout.</p> <p>It was also stated that 666 defects had been addressed by the local highways team including: 253 minor carriage way repairs, 99 issues relating to signs, 72 incidences of fly tipping, 66 maintenance of grass/verges, and 52 drain-clearing.</p> <p>Cllr Killane reminded those present of the App available to more easily report issues.</p> <p><b>c. Letter Notifying Cllr &amp; Community Area Manager of Decision to List as an Asset of Community Value:</b></p> <p>Cllr Sturgis informed the Area Board that following nomination the Wheatsheaf Inn, Oaksey, had been now listed as an Asset of Community Value.</p> <p>The property would remain on the list until 20 October 2019.</p> <p><b>d. Emergency Planning:</b></p> <p>Fourteen of the twenty parishes from Malmesbury Community Area had attended the Emergency Planning Workshop held in October. Cllr Berry expressed thanks to those who had attended Emergency Planning training sessions.</p> <p>Cllr Berry stressed the importance of having a plan ready for emergency situations.</p> <p>Information was heard to be available online, and copies of guidelines were said to be available on request to parishes which were unavailable to attend through Miranda Gilmour.</p> <p><b>e. Question Time:</b></p> <p>The Area Board were informed that a “Question Time” item had been added to this meeting’s agenda, and those in attendance were told that they could participate verbally or by filling out the slips provided.</p>
47	<p><u>Malmesbury Extra Care Scheme</u></p> <p>The Area Board welcomed Janet O’Brien, Head of Housing, and James Parkhurst, Development Manager at Abbeyfield Housing.</p> <p>Janet O’Brien introduced the item, stating that the consultation on the care home</p>

	<p>site began six years ago. It was heard that it had been decided that an extra care scheme would be developed and lifelong accommodation for old people would be created.</p> <p>It was stated that use of site had been approved in 2010, and after developing plans with Leadbitter and Abbeyfield the planning application had been submitted in September 2014.</p> <p>James Parkhurst introduced the Abbeyfield Charity, a charity founded in 1956 by Richard Carr-Gomm specialising in care and housing for older people. It was heard that they had a site in Malmesbury from 1989, which was unfortunately closed in 2003 after being designated as no longer suitable.</p> <p>It was stated that Abbeyfield were encouraged to maintain a presence in Malmesbury after the closure due to the scale of local support. Since then a plan to develop a housing scheme was started. The final scheme would include 49 units, with 41 two-bed units and 8 one-bed units. 32 affordable units were stated as being all nominated through Wiltshire Council, and it was also stated that the site had been gifted by Wiltshire Council under a 250 year lease. The scheme was said to have been influenced by the Local Working Group and their direct input into the scheme. It was also heard that Abbeyfield will run “Help to Live at Home” from the site for the residents.</p> <p>James Parkhurst informed the Area Board that a decision on the planning application was expected on 22 December 2014, and that they were expecting to be on site by January 2015 with a target completion date of March 2016.</p> <p>Plans were then outlined on a site map to those present, and it was heard that guest suites would be available for guests of residents to stay in.</p> <p>Questions were asked over who will manage the allocations and control the usage. It was heard that nominations for units would be run through Wiltshire Council. It was stated that local people would be identified as preferences.</p> <p>The Area Board thanked Janet O’Brien and James Parkhurst for their contribution and recognised the valuable work of the Working Group.</p>
48	<p><u>Core Strategy and the Neighbourhood Plan</u></p> <p>Cllr Toby Sturgis introduced a presentation on the Core Strategy and the Neighbourhood Plan.</p> <p>Cllr Sturgis stated that the current government were keen on boosting the housing supply, deregulating planning, and speeding up the process. Faster planning appeals and more submitted information were also heard to be priorities.</p>

	<p>The Core Strategy would bring a consistent planning policy across Wiltshire. It was explained that the process had started seven years ago, and that on 6 October 2014 the inspector stated he will be receiving a report. It was stated that the report had now been received, and that they had 14 days to fact-check the 400-page document. The report is expected to be received formally 14 days after sending the fact-check back. It was stated the next stage in the process was for it to be then received and adopted by Cabinet, and then to be sent to Full Council for approval, after which there would be a 6 week period for legal challenges to come forward.</p> <p>Cllr Sturgis reminded those present that the Malmesbury Neighbourhood Plan referendum would take place on 27 November and urged people to get involved and vote.</p> <p>Questions were asked on what effect the approval of Wiltshire's Strategy Plan would have on Malmesbury's Neighbourhood Plan. It was heard that the adoption would give the neighbourhood plan full-weight, as it was stated to be a policy which planning officers would have to follow.</p>
49	<p><u>New Community-Led Youth Model</u></p> <p>Community Area Manager (CAM), Miranda Gilmour, explained that Cabinet had adopted a new model to provide positive activities for young people, which had commenced on 1 October 2014. The Community Area Model was described as meeting each area's needs, and therefore would be different across all of Wiltshire. It was explained that there was a dedicated youth budget which will allow the delegation of up to £1000 to the CAM for urgent projects between Area Board meetings. It was also explained that £500 would be ring-fenced to cover the cost of Local Youth Network (LYN) meetings. It was stated that up to the 31 March 2015 there was £10,000 available for local youth activities and support and that the money needed to be allocated by the end of the financial year or it would be lost. It was also stated that there would be in the region of £16,000 in the next financial year.</p> <p>Miranda Gilmour outlined the Leader's Guidance. Key objectives were explained to be creating something sustainable and strong, this was said to be reliant on the Local Youth Network (LYN), which would be a sub-group of the Area Board. The expectations were described as making sure that young people are getting what they want, and that a large portion of them were engaged in the process. The leader's guidance was said to be reviewed at a later date, as it was at the beginning of the process. Those interested were urged to help, as there was a need for partnership working, volunteers, good ideas, and general support.</p> <p>The terms of reference for the LYN were then introduced. It was stated that the structure would be around promoting active engagement, dialogue and debate. Membership was said to include young people, an Area Board representative, a schools representative, and locally identified stakeholders. It was explained that members would be identified by the CAM and CYO, and then confirmed by the</p>

Area Board.

Ollie Phipps introduced himself as the Community Youth Officer (CYO) for Malmesbury community area, and explained that he would be working with 13-19 year olds and those up to 25 with special needs. It was stated that he would be enabling the local community to work with and support young people, getting them to engage with activities in their area. Ollie stated that he would be working with the CAM, and would be focusing on supporting, advising, guiding and helping young people engage more effectively. It was explained that he had worked with local groups and had many ideas for the future.

It was heard that the LYN would be a local youth democracy group formed primarily of young people. There would be 10 people envisaged to constitute the management board, and the LYN would have to assess the needs of local youth in order to tailor services to them.

The youth fund was described as being assigned for activities for 13-19 year olds (up to 25 with special needs) in the Malmesbury community area. Grant applications for this fund would be handled in a similar way to the on-line Community Area Grants process. They would then be considered by the LYN, CYO, and CAM, before being sent to the Area Board. The Area Board would also be able to procure services using the youth fund to support the needs highlighted by the LYN and other documents such as the Joint Strategic Assessment in order to deliver activities and services.

Questions were asked on young people not being as involved in their local parish area post-primary school. It was explained that the CYO was happy to meet with individual parishes to discuss different ways to engage local young people.

**Decision:**

1. **To adopt the Leaders Guidance for Positive Activities for young people and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN.**
2. **That the Community Area Manager, in consultation with the Community Youth Officer and Chairman of Malmesbury Area Board, may authorise expenditure in support of positive activities for young people of up to £1,000 per project between Area Board meetings and that this will be recorded at the next available Area Board.**
3. **To delegate to the Community Area Manager to manage a budget of up to £500 to cover expenditure related to the management of the LYN meetings.**

Partner Updates**a. Wiltshire Police**

Cllr Thomson expressed his regrets that Sgt Martin Alvis would be leaving his post at Malmesbury and thanked him for all his hard work.

Sgt Alvis expressed disappointment as there had been an increase in dwelling and vehicle crime, but noted that there has been a lot of work going into the response. It was also noted that a significant arrest had been made, that two expensive bikes had been successfully recovered, and that criminal damage and violent crime had gone down.

**b. Wiltshire Fire and Rescue Service**

Mike Franklin announced that there would be a Fire Authority meeting on 11 November 2014 with the focus on the potential merge.

Questions were asked on how the Fire Service strike action would affect cover for Malmesbury. It was heard that the strike had finished at 6pm on 5 November 2014. It was stated that there were contingency plans in place to provide cover.

**c. Malmesbury and the Villages Community Area Partnership**

A written update was provided.

**d. Good Neighbours**

A written update was provided.

**e. Malmesbury Campus**

Kim Power announced that the delivery of the first phase of a community campus in Malmesbury had been sent for approval by Cabinet on 11 November 2014.

**f. Highways Community Co-ordinator**

A written update was provided.

**g. JSA Update**

A written update was provided.

**h. Young People**

Kath Brownlee, Community Development Worker at Buckley Barracks introduced herself to the Area Board. She explained that while the Barracks fell

	<p>within the Chippenham community area, many of the families were users of services with the Malmesbury community area. Her role involved providing development support to military families and she would ensure the area board was kept updated.</p> <p><b>i. Town and Parish Councils</b></p> <p>There were no updates.</p>
51	<p><u>Community Issues Update</u></p> <p>Miranda Gilmour explained changes to her report regarding issues recommended for closure and referral.</p> <p>Issue 3652 which had been recommended for closure was said to have instead been issue 3562.</p> <p>Issue 3574 was changed from recommended for closure to recommend for referral to the Community Area Transport Group (CATG).</p> <p>Questions were asked on whether issue 3574 should have been raised as a town council issue first. It was explained that parishes should double check first with Highways when signing was requested before an issues sheet was raised.</p> <p>Questions were also asked on issue 3534. It was asked whether road markings should be refreshed without the need to refer the issue to CATG. It was stated that whenever anyone is aware of poor quality road markings they should be reported direct to highways by parish councils. Cllr Thomson stated that he would find out the status of the line painting and update Cllr Berry.</p> <p><b>Decision</b></p> <p><b>To close the following issues:</b></p> <ul style="list-style-type: none"> <li>• <b>Issue 3562 - Undulating road surface between Backbridge and Brokenborough village, as this is on the list of road due for resurfacing over the next 5 years.</b></li> <li>• <b>Issue 3506 - Concern about speed limit on A429 south of Malmesbury, as CATG felt it was more appropriate to address this issue under the Malmesbury Neighbourhood Plan.</b></li> <li>• <b>Issue 3290 - Speeding traffic B4042 Malmesbury to Sir Bernard Lovell Road is being addressed through a community Speed watch programme and maintaining the verges/pavement.</b></li> <li>• <b>Issue 3151 - Speeding through Foxley village, Foxley Road (C68) as options CATG considered were inappropriate in a rural setting.</b></li> <li>• <b>Issue 3103 - Road safety B4696 Ashton Keynes, as signs and lines have been installed.</b></li> <li>• <b>Issue 3066 - Pedestrian safety concerns at Bendy Bow, Oaksey, following reversing the priority of traffic.</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Issue 1783 - Parking problems at Hillside, Leigh, following completion of kerb work.</b></li> </ul> <p><b>To refer the following issues to the Community Area Transport Group meeting:</b></p> <ul style="list-style-type: none"> <li>• <b>Issue 3574 - No through Road sign needed at entrance to Reeds Farm off Gloucester Road.</b></li> <li>• <b>Issue 3616 - Request for signage and lines at B4014 Fosse Way where it crosses the border with Gloucestershire.</b></li> <li>• <b>Issues 3571, 3572 &amp; 3584 - Safety concerns at junction of A429 and the road from Oaksey to Culkerton. These and similar issues would not be considered until the Coroner's Report was received.</b></li> <li>• <b>Issue 3567 - Accidents on B4042 west end of Brinkworth at Causeway End Farm.</b></li> <li>• <b>Issue 3564 - Perceived speeding in vicinity of B4014 Filands.</b></li> <li>• <b>Issue 3560 - Junction B4040 Malmesbury to Tetbury Road and Shipton Moyne Road.</b></li> </ul> <p><b>Issue 3534 – HGV route in Malmesbury.</b></p>
52	<p><u>Community Area Transport Group (CATG)</u></p> <p>Miranda Gilmour, Community Area Manager, outlined the CATG report.</p> <p>It was stated that CATG were a dynamic group and that it was worth attending their meetings if you had submitted an issue (or were the relevant parish council) under discussion.</p> <p><b>Decision:</b></p> <p><b>The area board noted and approved the minutes, actions and recommendations of the Malmesbury CATG contained in appendices one and two to the report with key issues highlighted below:</b></p> <p><b>The current CATG budget balance for 2014/15 (see Appendix 2) is £28,944.45.</b></p>
53	<p><u>Area Board Funding</u></p> <p>Miranda Gilmour, the Community Area Manager, outlined the funding report.</p> <p><b>Decision:</b></p> <p><b>The Area Board granted Cross Hayes Pre-school £1,014.96 funding towards the replacement of play mats and display boards.</b></p>
54	<p><u>Question Time</u></p> <p>Questions were received from the floor on the status of Bristol Street. Concerns were raised on large vehicles coming down a small street. It was explained that</p>



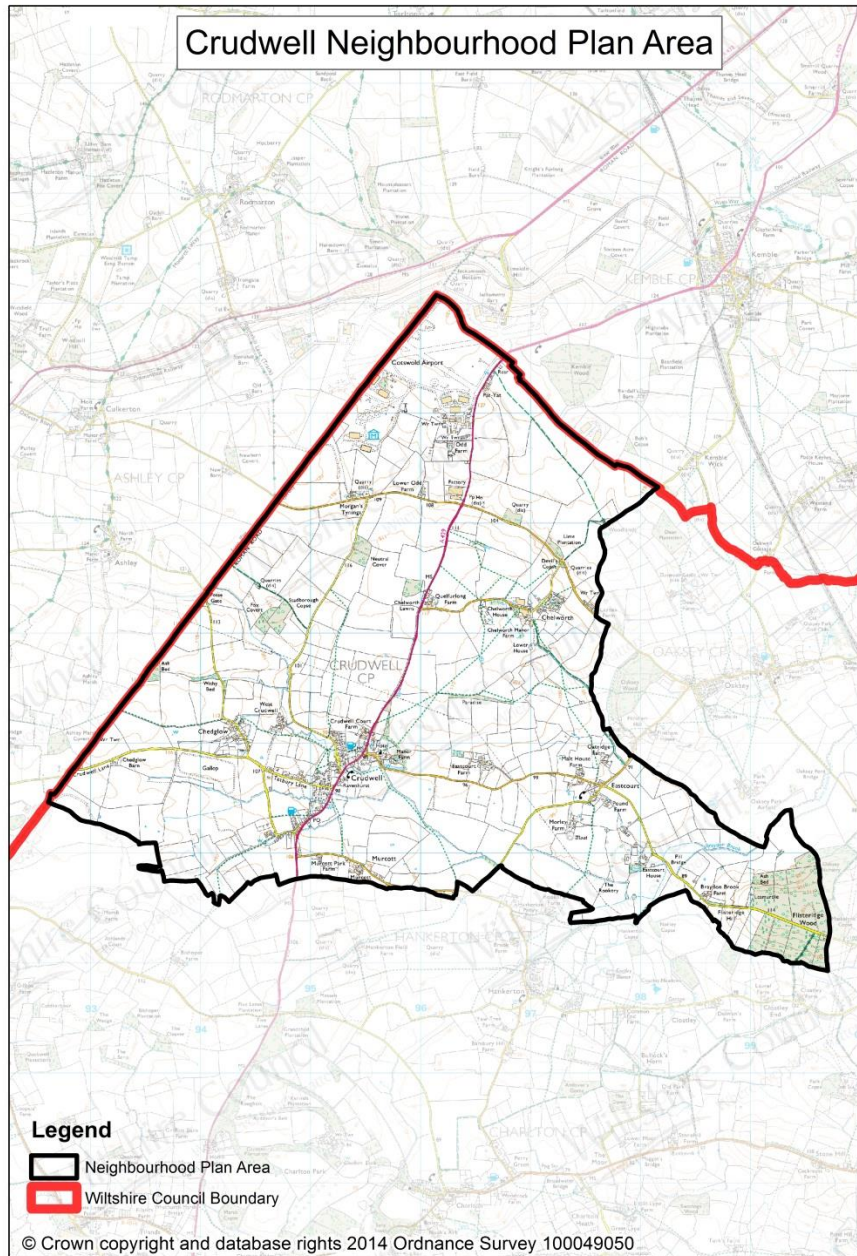
	<p>there had been a suggestion that Malmesbury Town Council follow the possibility that the road be proposed for a 20mph speed limit. The person raising the issue should submit a community issues sheet and the area board would refer to CATG. John Gundry of Malmesbury Town Council stated that the criteria would need to be looked at. Kim Power stated that issue 3534 is trying to divert HGVs away from Bristol Street, and so should be of help.</p> <p>Kim Power was invited to contact Miranda Gilmour over invites to the CATG where this issue is discussed.</p>
55	<p><u>Evaluation and Close</u></p> <p>Those in attendance were thanked.</p> <p>It was announced that the next meeting would be on Wednesday, 14th January, 2015 7.00 pm at Malmesbury School, Corn Gastons, Malmesbury SN16 0DF.</p>



The Neighbourhood Planning (General) Regulations 2012

## Application for Designation of Crudwell Neighbourhood Area

We have received an application for the designation of Crudwell Parish as a neighbourhood area from Crudwell Parish Council.



*Proposed Crudwell Neighbourhood Area*

You can view and make comments on this proposal on our website at:

[www.wiltshire.gov.uk/neighbourhoodplanning](http://www.wiltshire.gov.uk/neighbourhoodplanning)

You can also make comments by email ([neighbourhood.planning@wiltshire.gov.uk](mailto:neighbourhood.planning@wiltshire.gov.uk)) or by writing to us at Spatial Planning, Economic Development & Planning, Wiltshire Council, Bythesea Road, Trowbridge, Wiltshire BA14 8JN. A comment form can also be downloaded from the website address above.

THE CLOSING DATE FOR COMMENTS IS: WEDNESDAY 4 FEBRUARY 2015



# Wiltshire Council Neighbourhood Area Application Form



Economy and Regeneration  
Wiltshire Council  
County Hall  
Bythesea Road  
Trowbridge  
Wiltshire  
BA14 8JN



neighbourhood.planning@wiltshire.gov.uk

Application to designate a Neighbourhood Area  
Town and Country Planning Act 1990  
Neighbourhood Planning (General) Regulations 2012

## Publication of applications on the Wiltshire Council website

Please note that the information provided on this application form may be published on the Authority's website. If you require any further clarification, please email [neighbourhood.planning@wiltshire.gov.uk](mailto:neighbourhood.planning@wiltshire.gov.uk)

Please complete using block capitals and black ink

### 1. Parish Clerk details (see Note below)

Title, First name Mike

Last name Smith

Unit, House number, House suffix ..8..

House name .....

Address 1 Kingsmeadow  
Crudwell  
Malmesbury  
Wiltshire  
SN16 9HT

Email [mike@benndodga.co.uk](mailto:mike@benndodga.co.uk)

**Note:** The post of Parish Clerk is currently vacant. The contact above is provided solely in relation to this application and pending the appointment of a Clerk.

### 2. Additional contact details (if different from parish clerk)

Title, First name Jonathan

Last name Furlonger

Unit, House number, House suffix 7

House name .....

Address 1 Kingsmeadow  
Crudwell  
Malmesbury  
Wiltshire  
SN16 9HT

Email [neighbourhood.plan@crudwell-pc.gov.uk](mailto:neighbourhood.plan@crudwell-pc.gov.uk)

Position in relation to the Neighbourhood Area application

Parish Councillor and Chairman of N/Planning team

### 3. Relevant body:

Please confirm that you are the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act and section 5C of the 2012 Regulations.

Yes:

No:

Name of relevant body: **Crudwell Parish Council**

**Note:** In areas covered by a town or parish council the town or parish council is the relevant body. For applications covering more than one town or parish council area a lead or 'named' body should be nominated for the purposes of administering the neighbourhood area application. Please provide details of the lead or 'named' parish above, and also provide further details of the other parishes covered in section 4 below.

### 4. Applications covering more than one parish area:

Does your application cover more than one parish area?

Yes:

No:

If yes, please list all the parish areas covered by the area application:

**Note:** An application which covers more than one parish area will only be validated where each parish concerned has given their consent to be included in the application. Please provide evidence of this consent by including signed consent forms with your application (consent forms are available online at: [www.wiltshire.gov.uk/neighbourhoodplanning](http://www.wiltshire.gov.uk/neighbourhoodplanning)).

### 5. Name of Neighbourhood Area

Please give a name by which your neighbourhood area will be formally known.

Crudwell Neighbourhood Area

## 6. Extent of area

Please attach an OS plan showing the extent of the proposed neighbourhood area and indicate below the relationship of the proposed area to parish boundaries.

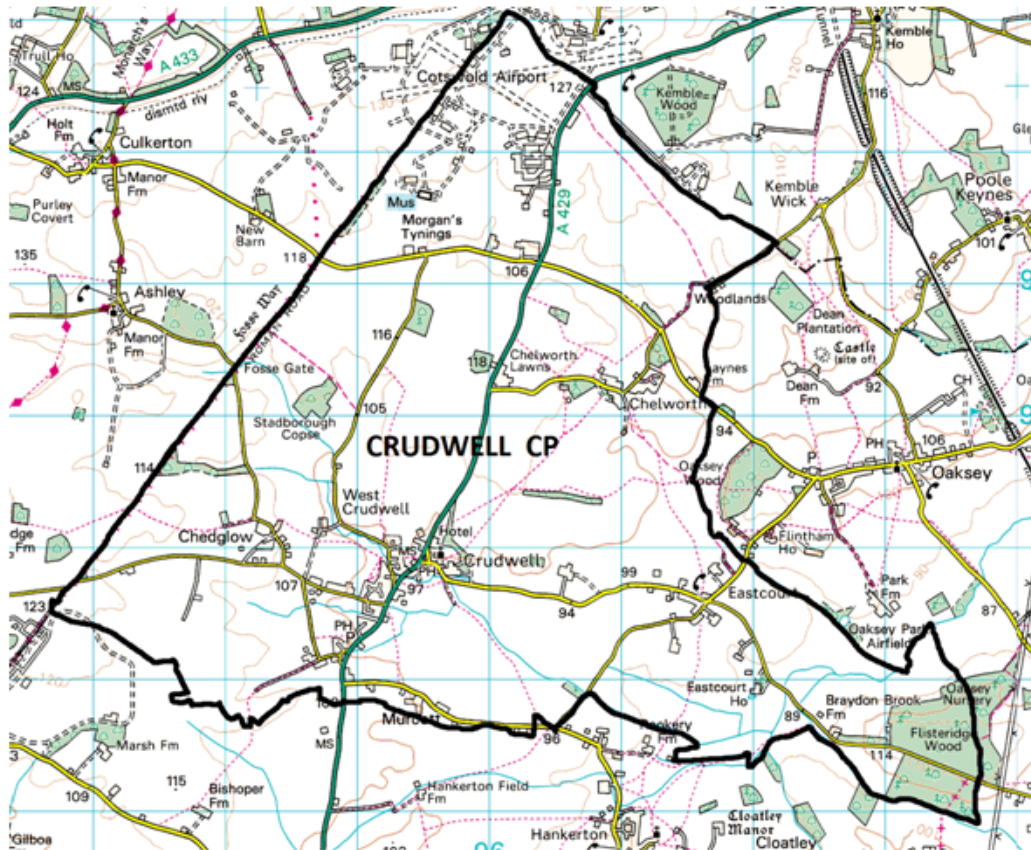
Proposed area covers the whole of a single parish boundary area:

Yes

Proposed area covers part of a single parish boundary area:

Proposed area covers multiple parish boundary areas:

Where the proposed area covers multiple parish boundary areas, please specify below as to whether each of the parishes is included in whole or in part within the proposed area:



Contains Ordnance Survey data © Crown copyright and data rights (2014)

### Legend



Boundary of Neighbourhood Plan

## 7. Reasons for considering the area appropriate

Please describe below why you consider this area is appropriate to be designated as a neighbourhood area and indicate whether you are intending to prepare a neighbourhood development plan and/or a neighbourhood development order (continue on separate sheet if necessary).

See separate sheet

## 8. Declaration

I hereby apply to designate a neighbourhood area as described on this form and the accompanying plan.



Signed:

Name: Jonathan Furlonger

Position: Chairman, Crudwell Parish Council

Date: 23<sup>rd</sup> November 2014

**Note:** In the case of applications covering more than one parish area signed consent forms are required from each parish concerned.

Please note that if your application is validated we will need the assistance of the relevant town and/or parish councils to appropriately publicise the application, including by displaying notices on town/parish council notice boards.



## **Response to Question 7    Reasons for considering the area appropriate:**

### **Background**

1.        Crudwell Parish lies in the Malmesbury Area of North West Wiltshire. It is bordered by the Parishes of Oaksey, Minety, Hankerton and Brokenborough, and to the North and West by the Gloucestershire parishes of Kemble and Ashley. The Parish is centred on the village of Crudwell and includes the hamlets of West Crudwell, Chedglow, Chelworth, Eastcourt and Murcott. The population of the Parish is 1095 (2011 Census), living in some 490 dwellings. Around one quarter of the dwellings are spread across those hamlets.
2.        The Parish is predominantly rural; with open countryside, ancient hedgerows and with many farms breeding and raising livestock and growing crops. The village has a church (All Saints, a Grade 1 listed building, parts of which date back to the 11<sup>th</sup> Century), a CofE Primary School (housed in a Victorian building), two pubs (The Wheatsheaf and The Potting Shed), and two hotels (The Mayfield and The Rectory). A rural Post Office operates 3 days a week from the Wheatsheaf public house, but there are otherwise no shops within the Parish. There is a thriving Village Hall in Crudwell; with playing field, multi-sports facility and a playground area. The Hall provides home for a pre-school, scouting and guiding groups and a number of indoor sports/recreational groups.
3.        The Parish is criss-crossed by a large number of public rights of way and bridleways, and is dotted with ancient woodland. With its abundance of flora and wildlife, these paths and woods are enjoyed by villagers and visitors alike.
4.        Cotswold Airport (formerly, Kemble Airfield), which straddles the Wiltshire/Gloucestershire border, is an operating airfield, lying at the NW corner of the Parish. Flying activities are primarily those of private light aircraft and historic jet aircraft. Cotswold Airport and the adjoining Kemble Business Park (which is wholly within the Crudwell Parish) are the sites for a number of light engineering, storage and aviation repair/salvage companies. There are a further number of small light industrial sites (agricultural supplies, heavy plant machinery, haulage and the like) scattered across the Parish.

### **Justification for Neighbourhood Plan**

5.        The Crudwell Neighbourhood Plan team has already taken steps to assess the level of support in the Parish for a Neighbourhood Plan (NP). The community has previously worked on a Village Plan covering Crudwell Village, and it is felt that the NP will build upon this work to give the community a voice for its future in terms of housing, business and commerce, infrastructure, environment and sustainability. Our intention is to structure our work around these key areas and to carry them forward in future Parish Council discussions and initiatives.
6.        Consultations continue with the community as a whole, and the existing NP team continues to seek a wide range of representatives from across the community, including residents, business people, and local communities of interest such as schools.
7.        The key reasons for developing the NP are:
  - a.        The largely rural Parish consists of a number of villages and hamlets, so a NP is a more effective way of speaking for the whole Parish than, for example, a Village Design Statement which would focus more on the largest village to the possible neglect of the smaller communities. Neighbouring parishes are already undertaking their own NP activities

- b. Enables the community to have a say in the future development, regeneration and conservation of the Parish, particularly with regard to:
  - i. housing (especially affordable housing)
  - ii. infrastructure, especially the safe integration of people and vehicles on the major roads (A429 and Tetbury Lane), both of which are heavily used by a mix of vehicles and pedestrians
- c. Aligns with and is based on the Wiltshire Core Strategy and the Malmesbury Community Area Strategy, and provides a community voice which relates to those strategies
- d. Provides a forum for the community to achieve a coherent position on planning, the environment and sustainability.

# Chairman's Announcements

## Chairman's Announcement: Wiltshire Council Financial and Service Plans

A series of meetings to will be hosted by Wiltshire Council to outline it's financial and service plans for 2015 and into the future.

The Council currently spends around £900m each year on more than 350 services. The changing demographics, rising inflation and reduction in funding from central government has meant we have had to find substantial savings which will continue into next year's budget and beyond.

The Council's priority continues to be supporting and assisting those most vulnerable within communities, along with taking action to boost the local economy, safeguarding and creating jobs, and working with communities to help them do more for themselves.

The meetings aim to share plans for the next year and hear from your views and suggestions. Cabinet will be in attendance at each of these events to discuss these challenges in more detail. Information on the meetings is available in the agenda pack. The meetings are expected to run from an hour to a half to two hours.

**Those interested in attending a meeting are kindly requested to email [sharonl.smith@wiltshire.gov.uk](mailto:sharonl.smith@wiltshire.gov.uk) in advance confirming their attendance.**

### Meeting schedule:

Date	Location	Venue	Time	
26 January	Chippenham	Chippenham Town Hall	6pm	Refreshments available from 5.30pm
27 January	Trowbridge	Atrium, County Hall	5pm	Refreshments available from 4.30pm
3 February	Devizes	Corn Exchange	5.30pm	Refreshments available from 5pm
5 February	Salisbury	Guild Hall	5.30pm	Refreshments available from 5pm



## **Chairman's Announcements**

<b>Subject:</b>	<b>Paper 10 Integrated Performance Management Report</b>
<b>Officer Contact Details:</b>	<b>Wiltshire CCG Communications Department Wccg.info@nhs.net</b>
<b>Weblink:</b>	<b><a href="http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014">http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014</a></b>
<b>Further details available:</b>	<b>David Noyes, Director of Planning, Performance and Corporate Services</b>

### **Executive Overview**

Pressure remains higher than anticipated across the system, which continues to present both an operational and financial challenge system wide. This is most evident regarding acute services and the number of cases attending A&E, which is presenting a challenge to the achievement of the 4 hour wait target. Some, but by no means all of this, may be attributable to increased referrals arising from NHS111; this risk is identified (and features amongst the CCG top 10 risks) and work is in hand with our provider to try and safely/appropriately manage the figures down. However, planned care is also running ahead of planned levels. The under delivery of planned activity levels and the consequent impact on the CCG's financial position feature high on the list of top 10 risks. While the CCG remains on track to deliver against budget and financial targets, doing so will require extremely taut management in the coming months. Across the CCG, in very close partnership with our colleagues in our major providers and individual practices, work is ongoing to identify ways to better manage the pressures. At a whole system level, it has been identified that gastroenterology is currently generating over performance and so a system wide review will be conducted. As previously reported, we remain concerned regarding the recurrent impact of the combination of high activity levels and the under delivery of some of our change projects, and this represents the highest risk to the CCG moving forward.

The CCG performance on the 18 week Referral to Treatment (RTT) standards for admitted care and non-admitted care are now at the national target levels in advance of the deadline of December 2014 as a result of a second tranche of additional non recurrent activity taking place. Additionally, the over 52 week waiters have been treated at all but one provider where there is a known specific issue which is being managed across a wider geography. There has been a 7% growth in the waiting list below 16 weeks which is partially explained by the continued focus on longer waiters, but which will require ongoing attention through local providers' weekly operational meetings.

Some additional investment has become available in order to underpin our Operational Resilience and Capacity Plans, which will be further reviewed at the System Resilience Group on 18 November 2014. The CCG has received additional funding to support season pressures with the local health and social care economy; from the national allocation of circa £700m Wiltshire will receive £4.297m. The CCG is making all of this funding available to support a number of service redesign schemes aimed at preventing inappropriate admission to hospitals and supporting earlier discharge when people have attended their local Emergency Department. The CCG Governing Body is regularly briefed in detail

## ***Chairman's Announcements***

and remains committed to the delivery of change across our system outlined in our 5 year strategy. Our Clinical Leaders are convinced that the direction of travel we have established is the best way forward and will ultimately deliver the improved outcomes we seek in an affordable manner.

In the last month we have been delighted to work alongside our close partners in Wiltshire Council, participating in a most successful peer to peer review process of health and wellbeing. Although we await the final report, all the early indications of the outcome of this work are both positive and encouraging.

Working very closely with our partners in Wiltshire Council, some early indications of priority areas to focus upon are becoming clear from the 100 day challenge, which was an internal initiative aimed at galvanising action within our Better Care Plan. These include system wide 7 day working, improved collaboration within community teams and consistent Discharge planning. Elsewhere, and as previously reported, encouraging progress is being made in our 3 demonstrator sites who are piloting the development of integrated teams in Calne, Bradford on Avon/Melksham and Salisbury. We aspire to the creation of 20 such teams across the County, and notwithstanding the 3 pilot sites, the remaining 17 areas are also starting to come together. Pleasingly, our partners in GWH are starting to deliver the additional workforce required to bring much of this to life. Equally, work continues as we take forward key programmes of work regarding the re-procurement of community services, which will form the foundation stone for the delivery of our strategic vision. We have also made good progress with validating the plans for utilising the Transforming Care of Older people funding, to deliver enhanced capacity and capability for the care of our older people in community settings, at or close to their own homes. Working closely with Wiltshire Council, we have now launched a public consultation on the future of specialist dementia hospital care. The outcome of which will help to mitigate the sixth risk in the CCG risk register top ten.

The CCG's Commissioning Intentions for next year are complete, and they have been sent to our providers, with a copy also posted on our web site. We are now well into our detailed operational planning for next year, and have had a valuable meeting with colleagues from NHS England whose support as we continue our journey should be invaluable. Equally, we are making early preparations for the contracting round which will commence early in the New Year.

## **Chairman's Announcements**

**Subject: Dementia in Wiltshire: The Role of Healthwatch Wiltshire**

**Contact Officer Details:**

01225 434218 - [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk) - [www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)

**Summary of announcement:**

Healthwatch Wiltshire (HWW) is your local champion for health and social care. We are here to listen to the voices of local people and use this to influence commissioners and providers of services.

**Monitoring dementia services:**

HWW has brought together local charities in Wiltshire to form a partnership that will monitor and support the new Wiltshire dementia strategy.

This innovative new partnership includes representatives from Alzheimer's Support, Alzheimer's Society, Age UK Wiltshire, Age UK Salisbury District, Carer Support Wiltshire and Swan Advocacy.

Partners will gather feedback independently through a variety of means and then share findings at regular partnership steering group meetings. HWW will bring together at least 100 local people across the county to monitor how services are working. The '100' will be asked to share their experiences of local dementia services. HWW will gather together these experiences and share these with the partnership as well as commissioners and providers of services. The aim is to make sure that the voices of local people are 'centre stage'. In addition to the workshops, HWW will offer people the opportunity to take part in a one-to-one interview with a member of HWW staff or a trained volunteer.

**The workshops will be taking place on:**

- **Thursday 22 January 2pm – 4pm at Malmesbury Town Hall, Cross Hayes, Malmesbury SN16 9BZ**
- **Wednesday 28 January 2pm – 4pm at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Wednesday 4 February 2pm – 4pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**
- **Thursday 12 February 2pm – 4pm at The Laverton, Bratton Road, Westbury BA13 3EN**

**Specialist dementia hospital care in Wiltshire**

NHS Wiltshire Clinical Commissioning Group (CCG) is consulting on the permanent location of specialist dementia hospital care. To help them make a decision about where this care should be, they want to hear what local people think. HWW is independently facilitating the consultation. This will include public meetings, talking to people in service user groups, inviting people to complete a questionnaire, or simply inviting people to talk to us and tell us what they think.

**The public meetings will be taking place on:**

- **Tuesday 13 January from 10 am – 12 midday at The Corn Exchange, St. Johns Street, Devizes SN10 1BN**
- **Tuesday 20 January from 2- 4 pm at The Methodist Church, St Edmund's Church Street, Salisbury SP1 1EF**

**For booking a place or more information please contact Helen West via telephone: 01225 434218 or email: [helen.west@healthwatchwiltshire.co.uk](mailto:helen.west@healthwatchwiltshire.co.uk).**

Online version of the questionnaire: <http://www.wiltshire.gov.uk/dementiastrategyconsultation-2>





APPENDIX 1

Malmesbury – Highways Major Maintenance Schemes 2014/15

Road	Location	Treatment	Approximate Length (m)	Completion/ Programmed date
U/C	Cresswell Lane	Resurfacing	325	February 2015
U/C	High Street, Alderton	Resurfacing and footways	630	February 2015
U/C	Pinkney	Resurfacing	160	March 2015
A429	North of Filands, Malmesbury	Resurfacing and repairs with skid resistance improvements	4,000	Completed
A429	A429 Malmesbury Road South of Corston	Carriageway Repairs	60	2015-16
A429	A429 Malmesbury Bypass including Whychurch Rbt & B4040 Charlton Road, Malmesbury	Texture improvement at roundabout	210	Completed
A429	A429 Malmesbury Bypass including Whychurch Rbt & B4040 Charlton Road, Malmesbury	Repair at Roundabout and resurfacing on B4040 approach to Roundabout	200	Completed
B4040	Easton Grey	Resurfacing	389	Postponed because of public utilities works
B4040	West of Malmesbury	Resurfacing	225	Postponed because of public utilities works

Malmesbury – Additional Highways Major Maintenance Schemes 2014/15

<b>Road</b>	<b>Location</b>	<b>Treatment</b>	<b>Approximate Length (m)</b>	<b>Completion/ Programmed date</b>
B4040	Holloway	Resurfacing	Tbc	2015

## Malmesbury - Integrated Transport Schemes 2014/15

Road	Location	Scheme Description	Completion/ Programmed date
B4040	Malmesbury Bricks Hill / Holloway	Warning signs	Completed
	Leigh & Charlton	Carriageway roundels	Completed
B4696	Ashton Keynes	Carriageway roundels and speed limit signs	Completed
U/C	Oaksey, Bendy Bow	Signing and lining	Completed
B4040	Charlton, Pikefield Crescent	Footway	To be confirmed
B4040	Charlton	Village gates	To be confirmed

## Malmesbury – Structures Schemes 2014/15

Road	Location	Scheme Description	Completion/ Programmed date
C77	Dauntsey Church Bridge, Dauntsey	Concrete repairs	January 2015
C92	Hankerton Bridge	Deck replacement	March 2015



## Highways Major Maintenance 2015/16 – Malmesbury Area Board

Road	Location	Recommended Treatment	Estimated Length (m)
U/C	Cherry Orchard Lane, Luckington	Surface Dressing	2,023
U/C	Allengrove Lane, Luckington	Surface Dressing	1,640
B4040	B4040 The Street South to Junction with Badminton Lane then east to Junction with Allengrove Lane, Luckington	Surface Dressing	2,089
C84/C94	Ashbridge Pike Lane and The Street, Alderton	Surface Dressing	1,580
B4040	B4040 Sherston Road Junction with The Street northeast to Brook Hill	Surface Dressing	2,873
C93	Ford Road, Junction with Sherston Road Northeast to Norton Road Cross Roads	Surface Dressing	4,741
C84/C94	Alderton Road, The Avenue, Widleys Road, Thomsons Hill, Sherston	Surface Dressing	4,670
U/C	Unclassified Road, Tetbury Road south past Pinkney Court to junction with B4040	Surface Dressing	1,776

<b>Road</b>	<b>Location</b>	<b>Recommended Treatment</b>	<b>Estimated Length (m)</b>
B4040	B4040 Easton Town to speed limit change at Malmesbury	Surface Dressing	7,430
C1	Norton Road, Easton Grey to Norton	Surface Dressing	3,590
C95	Common Road, Corston	Surface Dressing	3,508
C89	Park Lane, Brokenborough to B4014	Surface Dressing	2,715
C83	Junction north of Hankerton to junction in Eastcourt	Surface Dressing	1,648
U/C	Junction east of Five Lanes east to junction in Hankerton	Surface Dressing	1,688
C76	Flistridge Road to Silver Street, Minety	Surface Dressing	3,685
C101	Level Crossing Road, Minety	Surface Dressing	1,664
B4040	B4040 Charlton Road from Malmesbury to Minety junction Dog Trap Lane	Surface Dressing	8,449
C67	C7 Milbourne Lane to Moor Lane, Charlton Heath	Surface Dressing	4,957
C67	Park Lane, Garsdon	Surface Dressing	2,436
U/C	Cresswell Lane, Lea and Cleverton	Surface Dressing	2,447

<b>Road</b>	<b>Location</b>	<b>Recommended Treatment</b>	<b>Estimated Length (m)</b>
C66	Swindon Road from B4042 junction to Hill Farm	Surface Dressing	3,531
C67	Queen Street, Brinkworth	Surface Dressing	4,023
C67	Junction at Pond Plantation east to crossroads north of Queen Street	Surface Dressing	3,471
C76	Ravenroost Road to Queen Street crossroads	Surface Dressing	2,873
C27	Easton Town Road, Junction with B4040 TO Junction with C68 Foxley Road	Surface Dressing	1,125
C87	Sopworth Road (Luckington north to county boundary)	Surface Dressing	3,355
C68	Un-named road links in to Sopworth Road Junction	Surface Dressing	1,186
U/C	Radnor Park, Corston	Surfacing	104
U/C	Milbourne Park, Malmesbury	Surfacing	278
A429	South of Corston	Carriageway Repairs	60
B4069	B4069 near Swallett Gate	Skid resistance improvement	70





## MVCAP

Report for Area Board meeting on Wednesday 14<sup>th</sup> January 2015

### **Great War Project:**

This is a living memorial to those who lived and died during the

First World War. We've already given away hundreds of packets of Poppy seeds for people to plant across the area.

Our next step is called "Your Say" and it's about getting you to tell your own family's stories or write down what you think and feel about those times. We're putting together a travelling exhibition which includes reproduction memorabilia and recordings of music from the times, readings of the works of the war poets and first hand accounts.

There'll also be a number of question cards which we'll invite you to fill in asking things like "*Do you have a family story from those times*" or "*What do you think about how the country is marking the centenary?*" We'll collect together the answers over the next five years and have them bound to form a record preserved for future generations.

If you want to find out more or would like to host the exhibition either on its own or as part of a larger local project please get in touch through the website

We are also working with other groups in the community to find ways to mark the 100<sup>th</sup> anniversary of the First World War. If you would like to find out more or get involved please visit the website.

[greatwarproject.org.uk](http://greatwarproject.org.uk)

### **Malmesbury Area Pathfinders (MAP):**

The walking group are moving forward with the 20-mile "White Walls Way" walking trail. We've received 12 wooden interpretation board frames and we've applied for a licence from the Ordnance Survey to make maps freely available through our website. For more on the White Walls Way see: [whitewallsway.org](http://whitewallsway.org)

For more about MAP and links to walks in the area visit the website:

[malmesburypathfinders.org.uk](http://malmesburypathfinders.org.uk)

### **Community Safety Forum:**

These meetings gave you the opportunity to meet with the Police and other safety bodies to discuss your concerns and priorities in a relaxed and fairly informal environment. Everybody was welcome and there were usually some refreshments available. If you couldn't attend we passed on any issues to the appropriate body on your behalf.

Unfortunately, due to loss of funding from Wiltshire Council, after many years the last ever MVCAP Community Safety Forum meeting will take place on the 7<sup>th</sup> January 2015, 7:30pm at Malmesbury Fire Station.

[malmesburycsf.org.uk](http://malmesburycsf.org.uk)

### **Green Matters:**

Our what's on guide to green events and activities in Wiltshire and Gloucestershire including local ecology, nature, wildlife, environmentalism, sustainability and climate change.

greenmatters.org.uk

**BART Beacons:**

Bristol Avon Rivers Trust are looking for individuals and groups to be their eyes and ears, helping them to monitor the state of the Bristol Avon and its tributaries.

[www.bristolavonriverstrust.org](http://www.bristolavonriverstrust.org)

**About MVCAP:**

We are a community development charity working in Malmesbury and the Villages. We work to encourage volunteering and public participation in community matters, and help local charities and community groups with practical support.

For more information visit **[www.mvcap.org.uk](http://www.mvcap.org.uk)** or call 01666 390110

MVCAP is a Charitable Incorporated Organisation registered with the Charity Commission.

Registration number: 1155592

A very busy period for us as we have started to process the Surviving Winter Grants for those who are on benefits and deemed to be in Fuel Poverty – ie spending more than 10% of their annual income on fuel. In this area I have made 6 successful applications, each applicant receiving £200 towards the cost of winter.

Loneliness is particularly difficult at Christmas time, but thankfully few of my clients were completely alone over the festive season. Many attended the regular clubs etc right up until Christmas. The folk who run these have outstanding dedication to the jobs they do.

Meanwhile, other enquiries have varied from Disabled Parking applications to needing a cleaner; repatriation for a couple returning to the UK after living abroad for many years to tracking progress (or not) on a phone line fault.

**Independent Trusted Embedded**  
**Effective Supportive Enabling**



## Local Highways Update – January 2015

### Seasonal Update

#### Winter

- Wiltshire Council has gritted the Primary routes 17 times and Secondary routes 2 times
- Link for info on Wiltshire Roads which are gritted throughout the winter months  
[www.wiltshire.gov.uk/parkingtransportandstreets/roadhighwaysstreetcare/gritting.htm](http://www.wiltshire.gov.uk/parkingtransportandstreets/roadhighwaysstreetcare/gritting.htm)

### Programmed Works

#### Community Days

Parish	Contractor Site Meeting	Community Day
Luckington	Wednesday 17 December 2014	Tuesday 6 January 2015
Malmesbury Without	Wednesday 17 December 2014	Tuesday 13 January 2015
Dauntsey	Wednesday 7 January 2015 9:30am	Tuesday 20 January 2015
Crudwell	Wednesday 14 January 2015 9:30am	Tuesday 27 January 2015
Sopworth	Wednesday 21 January 2015 9:30am	Tuesday 3 February 2015
Malmesbury	Wednesday 28 January 2015 9:30am	Tuesday 10 February 2015
Brinkworth	Wednesday 4 February 2015 9:30am	Tuesday 17 February 2015
Oaksey	Wednesday 11 February 2015 9:30am	Tuesday 24 February 2015

### Highways Steward Visit

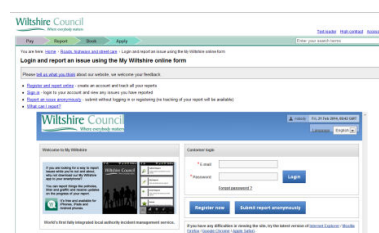
	Luckington	Sopworth	Sherston	Easton Grey	Norton	Malmesbury Without	Malmesbury	Brokenborough	Great Somerford	Little Somerford	Dauntsey	Brinkworth	Lea & Cleverton	Charlton	Hankerton	Crudwell	Oaksey	Minety	Leigh	Ashton Keynes	
05-Jan	CD																				
12-Jan						CD															
19-Jan											CD										
26-Jan																CD					
02-Feb	CD																				
09-Feb						CD															
16-Feb											CD										
23-Feb																	CD				

### My Wiltshire App

Please use the “My Wiltshire” App to report Local Highway defects to Wiltshire Council.

#### Local Highways includes

Grass Cutting, Street Cleaning, Emptying Bins, Potholes, Drainage etc





<b>Report to</b>	<b>Malmesbury Area Board</b>
<b>Date of Meeting</b>	<b>14 January 2014</b>
<b>Title of Report</b>	<b>Malmesbury Community Issues Update</b>

**Purpose of Report**

To provide an update about Community Issues and invite members of the Area Board to:

1. Note the progress in dealing with issues.
2. Close 1 issue
3. Refer 5 new issues to the Community Area Transport Group (CATG).

**1. Background**

- 1.1. One of the key roles of the area board is to help local people find solutions to things that are complex or non-routine which affect the community as a whole; not simply a few individuals.
- 1.2. The majority of routine problems can be dealt with by the council faster through direct contact and to help local people do this, the section of the area board web page has been updated to allow logging of simple issues direct with a person who can help them e.g. [Lost and stray dogs](#) and [Common road and highway problems](#).
- 1.3. All parish councils should be in regular contact with the Highways Community Coordinator and all highways issues should be discussed with him first.
- 1.4. The online area board community issues system should be used when the parish/town council has been unable to solve the matter through normal channels with Wiltshire council and its partners and/or where an issue is causing widespread concern in the community. Please report it to the Malmesbury area board via the [online community issue form](#).
- 1.5. At the time of writing (11 December 2014), a total of 197 community issues have been received, of which 160 have been closed and 37 are currently in progress, all of which are highways matters.

<b>Background documents used in the preparation of this report</b>	Malmesbury community issues online at: <a href="http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Malmesbury">http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Malmesbury</a>  <a href="http://www.wiltshire.gov.uk/council/areaboards.htm">http://www.wiltshire.gov.uk/council/areaboards.htm</a>
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## 2. Main Considerations & Officer Recommendations

### 2.1. Progress of Issues

2.1.1. The progress of issues is outlined in Appendix 1. More detailed information is readily available to councillors and members of the public via [the area board website](#)

### 2.2. Closure of Issues

2.2.1. It is recommended that the following issues are closed (emboldened in Appendix 1).

- **Issue 3128** - White gates have been installed at the eastern entrance to Charlton village to encourage vehicles to reduce their speed.

### 2.3. Referral to CATG

2.3.1. New issues recommended to be referred to CATG (which next meets on 10 February 2015), are shown *in italics* in Appendix 1 and are as follows:

- **Issue 3750** - Road surface on B4042 between Cowbridge and Lea turning
- **Issue 3743** - Improve safety at B4696/Swan Lane junction, Leigh
- **Issue 3699** - Road safety concerns about Bristol Street, Malmesbury
- **Issue 3661** - concerns relating to single track part of West Street, Great Somerford
- **Issue 3535** - Improve signage to reduce HGVs In Malmesbury town centre

## 3. Environmental & Community Implications

3.1. Addressing community issues contribute to the improvement of community wellbeing in the area, the extent and specifics of which will be dependent upon the individual issue.

## 4. Financial Implications

4.1. There are no specific financial implications related to this report.

## 5. Legal Implications

5.1. There are no specific legal implications related to this report.

## 6. HR Implications

6.1. There are no specific HR implications related to this report.



## 7. Equality and Inclusion Implications

- 7.1 The opportunity to raise Community Issues enables individuals, voluntary and community groups, town and parish councils an equal opportunity to identify and seek assistance to address problematic issues.

<b>Appendices:</b>	Appendix 1 Update of Malmesbury Area Board Community Issues 14 January 2015.
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile:07990 505882 E-mail: <a href="mailto:miranda.gilmour@wiltshire.gov.uk">miranda.gilmour@wiltshire.gov.uk</a>
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## Malmesbury Area Board Community Issues Update – 14 January 2015

Issue No	Electoral Division	Summary of Issue / scheme	Latest Update
3754	Minety	Perceived speeding Ashton Keynes Road, Minety	This matter will be considered, however if as you stated this relates to a recent fatality, it may be that the council has to wait for a Coroner's report.
3750	Sherston	Road surface on B4042 between Cowbridge and Lea turning	Issue referred to Highways and the police for comment. Recommend matter is considered by CATG on 10 February 2015.
3743	Minety	Improve safety at B4696/Swan Lane junction, Leigh	This matter will be considered by highways officers. Recommend matter is considered by CATG on 10 February 2015.
3705 3681 3679 3678 3584 3572 3571	Minety	Safety on A429 at the Culkerton/Oaksey junction and environs of Kemble Business Park	Highways maintenance was instructed to refresh junction markings/sloves etc. and ensure signs were kept clear of vegetation. Following recent fatality we need to wait the outcomes of the Coroner's report. Wiltshire Council will consider any road or safety improvements recommended, if it is considered there was a highways issue that contributed to this accident.
3699	Malmesbury	Road safety concerns about Bristol Street, Malmesbury	This issue was discussed by the town councils P&E Committee during November, who were sympathetic towards their views and support the issue being addressed by CATG. Recommend matter is considered by CATG on 10 February 2015.
3661	Brinkworth	Dangers relating to single track part of West Street, Great Somerford	CATG to consider on 10 February 2015.
3651	Brinkworth	Bus shelter requested Dauntsey St James	The petitioner has been asked to discuss the issue with their parish councillor and Parish council. This has not been followed up. The parish council have not identified this matter as a local priority. Greensquare has invited the tenant to contact them to discuss the matter.
3616	Malmesbury	Request for signage and lines at B4014 Fosse Way	CATG to consider on 10 February 2015.

3574	Malmesbury	No through Road sign at entrance to Reeds Farm	CATG to consider on 10 February 2015.
3567	Brinkworth	Accidents on B4042 west end of Brinkworth	CATG to consider on 10 February 2015.
3564	Malmesbury	Perceived speeding in vicinity of B4014 Filands	A metro count has been requested and the matter referred by the Malmesbury area board to the CATG) for consideration. CATG to consider on 10 February 2015.
3560	Sherston	Junction B4040 Malmesbury to Tetbury Road and Shipton Moyne Road.	CATG to consider on 10 February 2015.
3535	Malmesbury	Improve signage to reduce HGVs In Malmesbury town centre	<i>This matter should be able to be resolved by the town council working directly with Wiltshire Council's Sustainable Transport Group, who is responsible for the Wiltshire Freight Strategy, but it is recommended that CATG look at the issue first which it will do on 10 February.</i>
3534	Malmesbury	Need a HGV route around Malmesbury.	CATG to consider on 10 February 2015.
3520	Sherston	Speed on Foxley Road, Malmesbury.	This issue will be considered again at the Malmesbury CATG meeting on 10 February.
3505 3457 3455 3453	Malmesbury	Parking in Burnivale lay-by	An inspection took place in December and it is hoped that the works will be undertaken in the spring.
3425	Sherston	Improve pedestrian crossing on B4040 in Sherston	CATG agreed a 'crossing' outside the shop using a coloured surface probably would be suitable. A surface applied cold should last 10 years. Because it needed a temperature above 5C it was unlikely that this work would be undertaken before April 2015.
3403	Sherston	Perceived speeding through Milbourne village	The metro count results for Milbourne Lane - the 85th percentile was 39.4mph in a 30mph area. It would currently be eligible for the Speed Indicator Device (SID) programme. A decision is awaited about the future Wiltshire council funding of SIDs and this will be discussed at the next CATG meeting on 10 February.
3309	Sherston	Willesley village seeking 30mph	Site visits have been made and proposals will be discussed again at the 10 February

		speed limit	CATG meeting.
3226	Malmesbury	Dark Lane/Bristol Street Junction concerns	The small over-runnable island has been installed and its effectiveness is being monitored.
3221	Minety	Request for pavement in Charlton	The work is pending parish council contribute and a date from the contractor.
3190	Sherston	Pedestrian crossing on A429 near Blicks Hill	Estimate work to be undertaken in late spring/early summer 2015.
3164	Malmesbury	Concerns about crossing A429 at Blicks Hill	Estimate work to be undertaken in late spring/early summer 2015.
3134	Sherston	Pedestrian crossing requested in Corston	The report recommended a controlled crossing. Cost 70k. Funding may be forthcoming from local developers (pending planning application approval) or the project would be considered for a substantive bid in 2015/16.
3129	Brinkworth	Request for a footpath in Great Somerford	This project has received substantive funding. Anticipate construction in Spring 2015. In the meantime there will be consultation with the residents about the design and drainage. Estimated cost £35- £40k, with the PC contributing 6k.
<b>3128</b>	<b>Minety</b>	<b>White gates requested at eastern entrance to Charlton</b>	<b>The gates have been installed, so this issue will be recommended for closure at the 14 January 2015 area board.</b>
2660	Malmesbury	Drainage issues Reeds Farm, Malmesbury	No further progress at present.
2172	Malmesbury	Parking in Cross Hayes by Hyams garage	No further progress at present.



WILTSHIRE COUNCIL

ITEM ?

MALMESBURY AREA BOARD  
14<sup>th</sup> January 2015

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### **COMMUNITY YOUTH OFFICER UPDATE**

#### **1. Purpose of the Report**

1.1. To update the Area Board on the Community Youth Officer's recent actions from 1<sup>st</sup> October to 19<sup>th</sup> December 2014. Including information about the Local Youth Network Launch Event, Membership recommendations and grant recommendations.

#### **2. CYO Update**

2.1. I have spent the first 2 months in post meeting many community members, youth organisation & clubs, and spending time in Malmesbury School. I have a good understanding of the service on offer for young people in the Malmesbury community area and the gaps in provision. This is formed of my own observations, views of the community and young people.

2.2. I have had great support from the local community, parishes, support services and publication organisations in developing the community led model in Malmesbury community area, networking and publicising my new role and the local youth network launch. The local youth network mailing list now holds 140 contacts.

2.3. On the 9th December I officially launched the new offer and the Local Youth Network. The event was attended by 50 people, of which 60% were new contacts. We have a great response to the 'What our young people need?' wall and had 8 applications to the Youth Fund from a specifically allocated £5000 for the launch event as previously agreed by the Area Board.

2.4. Once membership is agreed, the LYN Management Group will be attending a training event on the 17th January to Center Parcs to build relationships as a team, gain a detailed understanding of the LYN terms of reference, and explore how to evaluate funding applications and their roles with the group.

### 3. Recommendations

3.1 From the 8 applications for the youth fund, in discussion with the local youth network management group, I will be recommending the following grant applications are approved with the attached conditions;

**Crudwell Climbing Wall: £268.** (Of the £550 requested. To be match funded by the Parish)

**Malmesbury Support Workshops: £450 + £600** for 1:1 support (On the conditions that participation is raised from 6 to 8 young people and the reduced amount of money is agreed)

**Community Transport for later buses:** Further quotes from more bus companies required plus support from the LYN management group following our online questionnaire

**Music Workshops:** We will award a smaller fund of money once we have more information on how the money will be spent on and how many young people engaged.

**Archery: £285.** Plus looking for local providers for long term work.

**Brinkworth Board Gaming Group:** Have been award the full **£150.** On the conditions they will work with me to improve attendance and work with other villages

**Revolution Youth Motor Project:** We are holding **£1000** ready for the project but will not officially award the money until a storage unit is found and mechanics mat, which I will support.

**Skaters of Luckington:** Have been awarded no money but offered support to look at future opportunities.

**Total grant money spend: £2753**

*Please see the attached LYN Score sheets as appendices 1-9 for full evaluation of each bid.*

3.2 Furthermore the current members of the group **to be agreed** by the Area Board are:

Young People	Age:	Location:	Possible Role:
1: Simone Snashall	16	W.B	Chair
2: Aston Atkinson	16	Malmesbury	Secretary
3: George McGrory	14	Luckington	(West Rural Rep)
4: Steph Vincent	15	Malmesbury	(Equalities Rep)
5: Nicole Saunders	13	Malmesbury	(Town Rep)
6: <i>Not yet filled</i>			



7: *Not yet filled*

8: *Not yet filled*

Supporting Community Roles:

9: Area Board Rep – Simon Killane

10: Town Council Rep – Amanda Kettley

11: School Rep – Shelly Ball

12: Voluntary Community Sector – Denise Little

13: Parish Rep - *Not yet filled*

3.3 With prior agreement from Area Board members and the officer delegation by CYO and CAM it was agreed to spend £507 for the LYN Management group training day, plus an additional cost for a team building activity at £455. (Total: £962.)

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Appendices:

1: Crudwell Climbing Wall LYN Management Grant Score Sheet

2: Malmesbury Support Workshops LYN Management Grant Score Sheet

3: Community Transport for later buses LYN Management Grant Score Sheet

4: Music Workshops LYN Management Grant Score Sheet

5: Archery LYN Management Grant Score Sheet

6: Brinkworth Board Gaming Group LYN Management Grant Score Sheet

7: Revolution Youth Motor Project LYN Management Grant Score Sheet

8: Skaters of Luckington LYN Management Grant Score Sheet



**Malmesbury Community Area Board and Local Youth Network  
Positive Activities for Young People Grants Scheme**

**Local Youth Network Scoring Sheet – Crudwell Climbing Wall**

<b>Category:</b>	<b>Total mark available</b>	<b>Mark given:</b>	<b>Comments:</b>
<b>Young people's involvement</b> Is there evidence that young people have been involved in informing the development of the project/activity/programme?	10	7	Bid was put together with the CYO and engaged young people in the application process at the LYN launch event Has not engaged young people from the village, but that is the overall aim of the project
<b>Volunteering and community involvement</b> Does the project/activity/programme promote volunteering and engage the wider community?	5	4	This activity is designed to promote better engagement of young people in an already existent wider community event
<b>Potential reach/participation of young people</b> How many young people do you think this project/activity/programme will affect and how many young people could take part in this project/activity/programme?	5	3	The activity is purely to encourage young people to attend the event. The event is already widely publicized but had little to nothing for young people to do. CYO will support in engaging young people
<b>Meets local needs</b> How well does the project/activity/programme meet local needs, outcomes, priorities and objectives?	10	8	This project is aimed at improving community cohesion and bring the entire demographic of the community together
<b>Outcomes for young people</b> Does the project/activity/programme support young people to:	10	6	This activity will encourage young people to try something new, and a challenge both

<ul style="list-style-type: none"> <li>- Build resilience</li> <li>- Make positive lifestyle choices</li> <li>- Achieve in learning</li> <li>- Gain independence</li> <li>- Encourage personal and social development and help young people to make a successful transition to adulthood</li> </ul>			<p>physically and mentally.</p> <p>Young people will have the opportunity to support each other and empower them to achieve reaching the top</p>
<p><b>Meets young people’s needs</b> Is this project/activity/programme accessible, affordable, wanted and valued by local young people?</p>	10	10	<p>This activity will be free for young people to participate and is something different yet exciting for young people to engage with</p>
<p><b>The image and perception of young people?</b> Will this project/activity/programme improve the community and help young people to give something back, show young people in a positive way?</p>	5	5	<p>As this activity is designed to bring young people to an existing community event, this should show young people in a good image and improve potential barriers within the community between generations</p>
<p><b>Vulnerable and hard to reach groups of young people</b> Does this project/activity/programme work with heard to reach groups/vulnerable young people? For example, looked after children, care leavers, homeless young people, young carers, young offenders, young people with disabilities, ethnic minority young people, young travelers, lesbian, gay, bisexual and transgender young people, or young people from areas of deprivation?</p>	10	5	<p>The village has young people in social housing, with the CYO’s links to that group he will promote the community event and youth based activity</p>

(Please give a higher score to a project that includes more than one of these groups.)			
<b>Partnership working</b> Does this project/activity/programme involve working with other local community partners?	5	5	This is a joint funded project with the Parish Council, and will also engage the local housing association
<b>Organisational principles</b> How well does the applicant demonstrate a commitment to organizational principles? Please refer to the application pack for details of the required principles.	5		
<b>Matched Funding</b> Does this project/activity/programme have matched funding?	5	5	50% Youth Fund 50% Crudwell Parish Council
<b>Equalities</b> Is the project/activity /programme inclusive and accessible for hard to reach/underrepresented groups of young people? For example, young people with disabilities? Does the organization/group have an up to date Equality of Opportunity Policy?	5	3	The event will be widely publicized, through the parish mag, school, LYN, &housing association This is an endeavor to engage as many young people as possible
<b>Safeguarding and promoting the welfare of young people</b> Is there a strong commitment to safeguarding and promoting the welfare of young people, including health and safety? To include checking that relevant insurance cover is in place. Does the organization/group have an up to date Child Protection Policy, Complaints Procedure	10	10	The activity comes with full trained staff. DBS, first aid and activity specific qualifications.

and Whistle Blowing Policy?			
<b>Monitoring and evaluation</b> Does the applicant have clear and robust arrangements in place to monitor the outcomes and impact of this project/activity/programme?	5	5	Crudwell Parish Council evaluate the event at the parish council meeting post event
<b>TOTAL</b>	<b>100</b>	<b>77</b>	

**Discussion Topics**

Questions:	Comments:
<b>1. What could the long term impact/benefit of this project/activity/programme be? Will there be a long term benefit?</b>	It is hoped that engagement with young people in community events will encourage young people to participate in future community events and potentially engage them in future planning for youth specific events, as previously the village have had poor attainment to youth provision.
<b>2. Is the project/activity/programme cost effective?</b>	Yes as Crudwell Parish Council are match funding the bid
<b>3. Is this an innovative/original project/activity/programme in idea and/or location?</b>	This is the first time the village have tried engaging young people in this type of activity.
	There is a need for the village to start engaging young

<p><b>4. Is there a clear need/demand for the project/activity/programme?</b></p>	<p>people in activities and community events.</p>
<p><b>5. Is there a potential risk to the fund or Wiltshire Council Malmesbury Community Area Board and Local Youth Network being involved in this project/activity/programme?</b></p>	<p>N/A</p>

**Local Youth Network Funding Panel Decision (to go as a recommendation to the Community Area Board)**

<p><b>Decision:</b></p>	<p><b>Yes</b></p>
<p><b>Amount Awarded:</b></p>	<p><b>£268.</b></p>
<p><b>Reason for part award (if applicable):</b></p>	<p><b>Crudwell Parish Council to Match Fund.</b></p>
<p><b>Reason for rejection:</b></p>	<p>N/A</p>
<p><b>Local Youth Network Members present:</b></p>	<p>Simone Snashell Aston Atkinson Steph Vincent Nicole Saunders</p>

Appendix: 1

<b>Date:</b>	09.12.14



**Malmesbury Community Area Board and Local Youth Network  
Positive Activities for Young People Grants Scheme**

**Local Youth Network Scoring Sheet – Malmesbury Support Workshops**

<b>Category:</b>	<b>Total mark available</b>	<b>Mark given:</b>	<b>Comments:</b>
<p><b>Young people's involvement</b> Is there evidence that young people have been involved in informing the development of the project/activity/programme?</p>	10	7	<p>Bid was put together with the CYO and engaged young people in the application process at the LYN launch event Has not engaged young people from the community, but that is the overall aim of the project. Working with the local secondary school.</p>
<p><b>Volunteering and community involvement</b> Does the project/activity/programme promote volunteering and engage the wider community?</p>	5	2	<p>The workshops will develop young people's attainment skills in school. And build self-confidence.</p>
<p><b>Potential reach/participation of young people</b> How many young people do you think this project/activity/programme will affect and how many young people could take part in this project/activity/programme?</p>	5	5	<p>These workshops will engage 8 young people. However this is targeted work and designed to support a specific need. If successful, the project maybe rolled out for further workshops</p>
<p><b>Meets local needs</b> How well does the project/activity/programme meet local needs, outcomes, priorities and objectives?</p>	10	10	<p>There is a identified need for support for young people. The school have identified a large caseload of young people requiring addition emotional wellbeing support.</p>
<b>Outcomes for young people</b>		10	The workshops are designed to

<p>Does the project/activity/programme support young people to:</p> <ul style="list-style-type: none"> <li>- Build resilience</li> <li>- Make positive lifestyle choices</li> <li>- Achieve in learning</li> <li>- Gain independence</li> <li>- Encourage personal and social development and help young people to make a successful transition to adulthood</li> </ul>	10		<p>support young people through a stressful time in their education. Help build resilient, develop coping strategies, improve their life skills, gain greater independence and learn from the tutor and their peers.</p>
<p><b>Meets young people’s needs</b> Is this project/activity/programme accessible, affordable, wanted and valued by local young people?</p>	10	10	<p>These workshops are a valuable piece of work that will support young people’s developmental and emotional wellbeing.</p>
<p><b>The image and perception of young people?</b> Will this project/activity/programme improve the community and help young people to give something back, show young people in a positive way?</p>	5	4	<p>Young people’s engagement in these workshops will positively support their long term development.</p>
<p><b>Vulnerable and hard to reach groups of young people</b> Does this project/activity/programme work with hard to reach groups/vulnerable young people? For example, looked after children, care leavers, homeless young people, young carers, young offenders, young people with disabilities, ethnic minority young people, young travelers, lesbian, gay, bisexual and transgender young people, or young people from areas of deprivation?  (Please give a higher score to a project that includes more than one of these groups.)</p>	10	8	<p>These workshops are specifically aimed at vulnerable young people who need the support.</p>

<p><b>Partnership working</b> Does this project/activity/programme involve working with other local community partners?</p>	5	5	These workshops are being provided by a local counselor in a local clinic based in Malmesbury. Engagement of young people will be through school referrals
<p><b>Organisational principles</b> How well does the applicant demonstrate a commitment to organizational principles? Please refer to the application pack for details of the required principles.</p>	5	5	The counselor providing these workshops is a fully accredited has worked as a counselor for over 4 years.
<p><b>Matched Funding</b> Does this project/activity/programme have matched funding?</p>	5	0	This is a pilot set of workshops. Ongoing we would look to find match funding.
<p><b>Equalities</b> Is the project/activity /programme inclusive and accessible for hard to reach/underrepresented groups of young people? For example, young people with disabilities? Does the organization/group have an up to date Equality of Opportunity Policy?</p>	5	5	These workshops will look to work with those most at need.
<p><b>Safeguarding and promoting the welfare of young people</b> Is there a strong commitment to safeguarding and promoting the welfare of young people, including health and safety? To include checking that relevant insurance cover is in place. Does the organization/group have an up to date Child Protection Policy, Complaints Procedure and Whistle Blowing Policy?</p>	10	10	The counselor providing these workshops is a fully accredited has worked as a counselor for over 4 years.

<b>Monitoring and evaluation</b> Does the applicant have clear and robust arrangements in place to monitor the outcomes and impact of this project/activity/programme?	5	5	These workshops will be closely monitored as we're looking to provide ongoing support.
<b>TOTAL</b>	<b>100</b>	86	

**Discussion Topics**

<b>Questions:</b>	<b>Comments:</b>
<b>1. What could the long term impact/benefit of this project/activity/programme be? Will there be a long term benefit?</b>	These workshops will address the developmental and emotional wellbeing needs of the young people attending. This will improve the long term outcomes for these young people and aid them in excelling through their adolescent years.
<b>2. Is the project/activity/programme cost effective?</b>	There is a high cost per-head with this type of workshop, this is due to the high level of need and specialism required to support the attendees.
<b>3. Is this an innovative/original project/activity/programme in idea and/or location?</b>	This level of support has been provided before
<b>4. Is there a clear need/demand for the</b>	Yes, as identified by the school, Youth Support Worker, and local counselling services.

<b>project/activity/programme?</b>	
<b>5. Is there a potential risk to the fund or Wiltshire Council Malmesbury Community Area Board and Local Youth Network being involved in this project/activity/programme?</b>	N/A

**Local Youth Network Funding Panel Decision (to go as a recommendation to the Community Area Board)**

<b>Decision:</b>	<b>Yes</b>
<b>Amount Awarded:</b>	£450 + £600 for 1:1 support = <b><u>£1050.</u></b>
<b>Reason for part award (if applicable):</b>	N/A
<b>Reason for rejection:</b>	N/A
<b>Local Youth Network Members present:</b>	Simone Snashell Aston Atkinson Steph Vincent Nicole Saunders

Appendix: 2

<b>Date:</b>	09.12.14

**Malmesbury Community Area Board and Local Youth Network  
Positive Activities for Young People Grants Scheme**

**Local Youth Network Scoring Sheet – Community Transport for later buses**

<b>Category:</b>	<b>Total mark available</b>	<b>Mark given:</b>	<b>Comments:</b>
<b>Young people's involvement</b> Is there evidence that young people have been involved in informing the development of the project/activity/programme?	10	7	YP in the village of Oaksey and with the school had identified transport is an issue
<b>Volunteering and community involvement</b> Does the project/activity/programme promote volunteering and engage the wider community?	5	3	Initially as a pilot we would use a bus company, for longer term sustainability we would like a volunteer team to drive mini buses
<b>Potential reach/participation of young people</b> How many young people do you think this project/activity/programme will affect and how many young people could take part in this project/activity/programme?	5	4	Short term pilot may not attract many young people. However a long term reliable service should develop a large group of service users
<b>Meets local needs</b> How well does the project/activity/programme meet local needs, outcomes, priorities and objectives?	10	8	There is an identified need for transport post school to rural areas, as currently there is nothing
<b>Outcomes for young people</b> Does the project/activity/programme support young people to: <ul style="list-style-type: none"> <li>- Build resilience</li> <li>- Make positive lifestyle choices</li> <li>- Achieve in learning</li> </ul>	10	10	Having a late bus service will mean young people are able to engage in more activities and social & developmental

<ul style="list-style-type: none"> <li>- Gain independence</li> <li>- Encourage personal and social development and help young people to make a successful transition to adulthood</li> </ul>			
<p><b>Meets young people's needs</b> Is this project/activity/programme accessible, affordable, wanted and valued by local young people?</p>	10	8	Following a basic needs assessment with young people, it would suggest that more transport is needed
<p><b>The image and perception of young people?</b> Will this project/activity/programme improve the community and help young people to give something back, show young people in a positive way?</p>	5	3	It will enable young people to engage in more positive activities in the community
<p><b>Vulnerable and hard to reach groups of young people</b> Does this project/activity/programme work with hard to reach groups/vulnerable young people? For example, looked after children, care leavers, homeless young people, young carers, young offenders, young people with disabilities, ethnic minority young people, young travelers, lesbian, gay, bisexual and transgender young people, or young people from areas of deprivation?</p> <p>(Please give a higher score to a project that includes more than one of these groups.)</p>	10	8	This project will be for all young people to engage with, especially for those young people living in rural hard to reach areas.
<p><b>Partnership working</b> Does this project/activity/programme involve working with other local community partners?</p>	5	3	Short term this project will work with local bus company to provide the service. Long term we would like the



			community to develop a community transport programme
<b>Organisational principles</b> How well does the applicant demonstrate a commitment to organizational principles? Please refer to the application pack for details of the required principles.	5	2	Core goal is for young people in rural areas to access more
<b>Matched Funding</b> Does this project/activity/programme have matched funding?	5	1	For this initial pilot the core funding will come from Youth Fund
<b>Equalities</b> Is the project/activity /programme inclusive and accessible for hard to reach/underrepresented groups of young people? For example, young people with disabilities? Does the organization/group have an up to date Equality of Opportunity Policy?	5	5	This transport scheme is aimed at everyone.
<b>Safeguarding and promoting the welfare of young people</b> Is there a strong commitment to safeguarding and promoting the welfare of young people, including health and safety? To include checking that relevant insurance cover is in place. Does the organization/group have an up to date Child Protection Policy, Complaints Procedure and Whistle Blowing Policy?	10	5	Anyone running the transport will have an up to date DBS. And all correct regulations to provided transport for young people.
<b>Monitoring and evaluation</b> Does the applicant have clear and robust arrangements in place to monitor the outcomes	5	3	LYN/ CYO will support the evaluation of the project

and impact of this project/activity/programme?			
<b>TOTAL</b>	<b>100</b>	<b>70</b>	

**Discussion Topics**

Questions:	Comments:
<b>1. What could the long term impact/benefit of this project/activity/programme be? Will there be a long term benefit?</b>	Young people will be able to access more opportunities both social and developmental in their communities, by accessing evening transport home to rural locations
<b>2. Is the project/activity/programme cost effective?</b>	We are still waiting on all quotes to come in from multiple bus companies.
<b>3. Is this an innovative/original project/activity/programme in idea and/or location?</b>	This project hasn't been trailed for a long time and so would be beneficial to try again.
<b>4. Is there a clear need/demand for the project/activity/programme?</b>	Yes, a basic needs assessment shows young people want this, and there is a need as there is no evening transport.

<p><b>5. Is there a potential risk to the fund or Wiltshire Council Malmesbury Community Area Board and Local Youth Network being involved in this project/activity/programme?</b></p>	<p>N/A</p>
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**Local Youth Network Funding Panel Decision (to go as a recommendation to the Community Area Board)**

<p><b>Decision:</b></p>	<p>No</p>
<p><b>Amount Awarded:</b></p>	<p>£</p>
<p><b>Reason for part award (if applicable):</b></p>	
<p><b>Reason for rejection:</b></p>	<p>Waiting for more bus quotes for a pilot, and for a long term plan for sustainability</p>
<p><b>Local Youth Network Members present:</b></p>	<p>Simone Snashell Aston Atkinson Steph Vincent Nicole Saunders</p>
<p><b>Date:</b></p>	<p>09.12.14</p>



**Malmesbury Community Area Board and Local Youth Network  
Positive Activities for Young People Grants Scheme**

**Local Youth Network Scoring Sheet – Music Workshops**

<b>Category:</b>	<b>Total mark available</b>	<b>Mark given:</b>	<b>Comments:</b>
<b>Young people's involvement</b> Is there evidence that young people have been involved in informing the development of the project/activity/programme?	10	5	There have been previous music workshops and they have been well attended. There has been interest in doing more
<b>Volunteering and community involvement</b> Does the project/activity/programme promote volunteering and engage the wider community?	5	2	It will engage local community members in providing the workshops, but not voluntarily.
<b>Potential reach/participation of young people</b> How many young people do you think this project/activity/programme will affect and how many young people could take part in this project/activity/programme?	5	2	It is uncertain at this stage how many young people will attend the next set of workshops, more information has been requested
<b>Meets local needs</b> How well does the project/activity/programme meet local needs, outcomes, priorities and objectives?	10	6	Young people have identified their enjoyment of music and arts. However there are already many providers, the challenge is making the project affordable to young people
<b>Outcomes for young people</b> Does the project/activity/programme support young people to: <ul style="list-style-type: none"> <li>- Build resilience</li> <li>- Make positive lifestyle choices</li> <li>- Achieve in learning</li> <li>- Gain independence</li> </ul>	10	6	This project will mean young people will work with peers when creating music. They will develop independence skills, learn from skilled tutor and each other

- Encourage personal and social development and help young people to make a successful transition to adulthood			
<b>Meets young people's needs</b> Is this project/activity/programme accessible, affordable, wanted and valued by local young people?	10	5	Unknown at this stage whether the project will be affordable to young people
<b>The image and perception of young people?</b> Will this project/activity/programme improve the community and help young people to give something back, show young people in a positive way?	5	3	This project has the ability to showcase young people's talents; however this is not written into the bid, but will be questioned.
<b>Vulnerable and hard to reach groups of young people</b> Does this project/activity/programme work with hard to reach groups/vulnerable young people? For example, looked after children, care leavers, homeless young people, young carers, young offenders, young people with disabilities, ethnic minority young people, young travelers, lesbian, gay, bisexual and transgender young people, or young people from areas of deprivation?  (Please give a higher score to a project that includes more than one of these groups.)	10	6	This project will be open to all participants, no matter of background or experience.
<b>Partnership working</b> Does this project/activity/programme involve working with other local community partners?	5	3	This project will use local musicians to run the workshops
<b>Organisational principles</b> How well does the applicant demonstrate a	5	2	This is a pre-existing music group, but We have not seen

commitment to organizational principles? Please refer to the application pack for details of the required principles.			there principles
<b>Matched Funding</b> Does this project/activity/programme have matched funding?	5	0	None
<b>Equalities</b> Is the project/activity /programme inclusive and accessible for hard to reach/underrepresented groups of young people? For example, young people with disabilities? Does the organization/group have an up to date Equality of Opportunity Policy?	5	4	This project is open to all.
<b>Safeguarding and promoting the welfare of young people</b> Is there a strong commitment to safeguarding and promoting the welfare of young people, including health and safety? To include checking that relevant insurance cover is in place. Does the organization/group have an up to date Child Protection Policy, Complaints Procedure and Whistle Blowing Policy?	10	6	This is a pre-existing group but we are unaware of the policies.  However all tutors will be checked and are trained
<b>Monitoring and evaluation</b> Does the applicant have clear and robust arrangements in place to monitor the outcomes and impact of this project/activity/programme?	5	3	LYN/CYO will support in evaluating the project
<b>TOTAL</b>	<b>100</b>	<b>53</b>	

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**Discussion Topics**

<b>Questions:</b>	<b>Comments:</b>
<p><b>1. What could the long term impact/benefit of this project/activity/programme be? Will there be a long term benefit?</b></p>	<p>There is an ongoing commitment to provide these workshops, and skills the young people learn could be showcased and even used to peer educate</p>
<p><b>2. Is the project/activity/programme cost effective?</b></p>	<p>We are unsure of the cost effectiveness and are awaiting information about the numbers of young people that can be involved, and what they get for the money applied for.</p>
<p><b>3. Is this an innovative/original project/activity/programme in idea and/or location?</b></p>	<p>There are many other music and arts groups in Malmesbury area. This is a rural project however which is needed.</p>
<p><b>4. Is there a clear need/demand for the project/activity/programme?</b></p>	<p>Young people have identified a need for music/ arts provision</p>
<p><b>5. Is there a potential risk to the fund or Wiltshire Council Malmesbury Community Area Board and Local Youth Network being involved in this</b></p>	<p>N/A</p>



<b>project/activity/programme?</b>	
<b>Local Youth Network Funding Panel Decision (to go as a recommendation to the Community Area Board)</b>	
<b>Decision:</b>	<b>No</b>
<b>Amount Awarded:</b>	<b>£</b>
<b>Reason for part award (if applicable):</b>	
<b>Reason for rejection:</b>	Need further information regarding how the money will be spent, how many people they intend on working with and long term outcomes.
<b>Local Youth Network Members present:</b>	Simone Snashell Aston Atkinson Steph Vincent Nicole Saunders
<b>Date:</b>	09.12.14



**Malmesbury Community Area Board and Local Youth Network  
Positive Activities for Young People Grants Scheme**

**Local Youth Network Scoring Sheet – Archery Session**

<b>Category:</b>	<b>Total mark available</b>	<b>Mark given:</b>	<b>Comments:</b>
<b>Young people's involvement</b> Is there evidence that young people have been involved in informing the development of the project/activity/programme?	10	5	YP were engaged at the LYN launch event when putting the bid together. The project idea is to engage young people in an already existent community day
<b>Volunteering and community involvement</b> Does the project/activity/programme promote volunteering and engage the wider community?	5	2	This activity will be for young people and the wider community
<b>Potential reach/participation of young people</b> How many young people do you think this project/activity/programme will affect and how many young people could take part in this project/activity/programme?	5	3	The aim is to engage more young people in an existent community event
<b>Meets local needs</b> How well does the project/activity/programme meet local needs, outcomes, priorities and objectives?	10	4	Engaging the younger community in the wider community events
<b>Outcomes for young people</b> Does the project/activity/programme support young people to: <ul style="list-style-type: none"> <li>- Build resilience</li> <li>- Make positive lifestyle choices</li> <li>- Achieve in learning</li> </ul>	10	6	This activity will engage young people in a new skill, develop personal and social skills

<ul style="list-style-type: none"> <li>- Gain independence</li> <li>- Encourage personal and social development and help young people to make a successful transition to adulthood</li> </ul>			
<p><b>Meets young people's needs</b> Is this project/activity/programme accessible, affordable, wanted and valued by local young people?</p>	10	5	This is a different activity to those normally on offer, the bidder is being asked to find a local provider to continue the activity should young people want to continue
<p><b>The image and perception of young people?</b> Will this project/activity/programme improve the community and help young people to give something back, show young people in a positive way?</p>	5	3	The activity will show young people positively engaging in a community event
<p><b>Vulnerable and hard to reach groups of young people</b> Does this project/activity/programme work with hard to reach groups/vulnerable young people? For example, looked after children, care leavers, homeless young people, young carers, young offenders, young people with disabilities, ethnic minority young people, young travelers, lesbian, gay, bisexual and transgender young people, or young people from areas of deprivation?  (Please give a higher score to a project that includes more than one of these groups.)</p>	10	8	This activity will be open to all young people
<p><b>Partnership working</b></p>			

Does this project/activity/programme involve working with other local community partners?	5	2	We will be using a Wiltshire based archery provider, however effort is being made to find a local provider for long term development
<b>Organisational principles</b> How well does the applicant demonstrate a commitment to organizational principles? Please refer to the application pack for details of the required principles.	5	0	N/A
<b>Matched Funding</b> Does this project/activity/programme have matched funding?	5	0	N/A
<b>Equalities</b> Is the project/activity /programme inclusive and accessible for hard to reach/underrepresented groups of young people? For example, young people with disabilities? Does the organization/group have an up to date Equality of Opportunity Policy?	5	3	This activity is aimed at everyone
<b>Safeguarding and promoting the welfare of young people</b> Is there a strong commitment to safeguarding and promoting the welfare of young people, including health and safety? To include checking that relevant insurance cover is in place. Does the organization/group have an up to date Child Protection Policy, Complaints Procedure and Whistle Blowing Policy?	10	6	The activity will be provided by qualified and checked providers

<b>Monitoring and evaluation</b> Does the applicant have clear and robust arrangements in place to monitor the outcomes and impact of this project/activity/programme?	5	3	CYO/ LYN management group will support the evaluation
<b>TOTAL</b>	<b>100</b>	<b>50</b>	

**Discussion Topics**

Questions:	Comments:
<b>1. What could the long term impact/benefit of this project/activity/programme be? Will there be a long term benefit?</b>	The bidder and CYO are looking into long term opportunities to progress in Archery. This activity will have more young people engaging in community events.
<b>2. Is the project/activity/programme cost effective?</b>	Yes
<b>3. Is this an innovative/original project/activity/programme in idea and/or location?</b>	Yes
<b>4. Is there a clear need/demand for the project/activity/programme?</b>	The community need to engage dynamic and interesting activities to engage young people into wider community events

<b>5. Is there a potential risk to the fund or Wiltshire Council Malmesbury Community Area Board and Local Youth Network being involved in this project/activity/programme?</b>	N/A

**Local Youth Network Funding Panel Decision (to go as a recommendation to the Community Area Board)**

<b>Decision:</b>	<b>Yes</b>
<b>Amount Awarded:</b>	<b>£285</b>
<b>Reason for part award (if applicable):</b>	
<b>Reason for rejection:</b>	
<b>Local Youth Network Members present:</b>	Simone Snashell Aston Atkinson Steph Vincent Nicole Saunders
<b>Date:</b>	09.12.14





**Malmesbury Community Area Board and Local Youth Network  
Positive Activities for Young People Grants Scheme**

**Local Youth Network Scoring Sheet – Brinkworth Board Gaming Group**

<b>Category:</b>	<b>Total mark available</b>	<b>Mark given:</b>	<b>Comments:</b>
<b>Young people's involvement</b> Is there evidence that young people have been involved in informing the development of the project/activity/programme?	10	10	Bid was written by two young people with the support of the LYN at the launch
<b>Volunteering and community involvement</b> Does the project/activity/programme promote volunteering and engage the wider community?	5	5	The people that run the group do it voluntarily
<b>Potential reach/participation of young people</b> How many young people do you think this project/activity/programme will affect and how many young people could take part in this project/activity/programme?	5	2	At the moment the participation numbers are low, but CYO will support and looking at inviting other villages along
<b>Meets local needs</b> How well does the project/activity/programme meet local needs, outcomes, priorities and objectives?	10	5	This project offers young people something to do in a rural setting where there is little else on offer.
<b>Outcomes for young people</b> Does the project/activity/programme support young people to: <ul style="list-style-type: none"> <li>- Build resilience</li> <li>- Make positive lifestyle choices</li> <li>- Achieve in learning</li> <li>- Gain independence</li> <li>- Encourage personal and social</li> </ul>	10	6	The group bring and share games, and encourage social interaction through this.

development and help young people to make a successful transition to adulthood			
<b>Meets young people's needs</b> Is this project/activity/programme accessible, affordable, wanted and valued by local young people?	10	5	In a village that has little other provision for young people it can be quite isolating, this group provides a place to meet with friends and make new ones through shared interest
<b>The image and perception of young people?</b> Will this project/activity/programme improve the community and help young people to give something back, show young people in a positive way?	5	4	This is a young people led group for other young people in the village
<b>Vulnerable and hard to reach groups of young people</b> Does this project/activity/programme work with hard to reach groups/vulnerable young people? For example, looked after children, care leavers, homeless young people, young carers, young offenders, young people with disabilities, ethnic minority young people, young travelers, lesbian, gay, bisexual and transgender young people, or young people from areas of deprivation?  (Please give a higher score to a project that includes more than one of these groups.)	10	6	This group is open to everyone
<b>Partnership working</b> Does this project/activity/programme involve working with other local community partners?	5	3	They are being supported by a local organization
<b>Organisational principles</b>			

How well does the applicant demonstrate a commitment to organizational principles? Please refer to the application pack for details of the required principles.	5	0	N/A
<b>Matched Funding</b> Does this project/activity/programme have matched funding?	5	0	N/A
<b>Equalities</b> Is the project/activity /programme inclusive and accessible for hard to reach/underrepresented groups of young people? For example, young people with disabilities? Does the organization/group have an up to date Equality of Opportunity Policy?	5	4	This group is for everyone, they do not have policies as they are so small
<b>Safeguarding and promoting the welfare of young people</b> Is there a strong commitment to safeguarding and promoting the welfare of young people, including health and safety? To include checking that relevant insurance cover is in place. Does the organization/group have an up to date Child Protection Policy, Complaints Procedure and Whistle Blowing Policy?	10	6	This group is for everyone and will support everyone, they do not have policies as they are so small
<b>Monitoring and evaluation</b> Does the applicant have clear and robust arrangements in place to monitor the outcomes and impact of this project/activity/programme?	5	3	CYO/ LYN will support the monitoring and evaluation of the project

<b>TOTAL</b>	<b>100</b>	<b>59</b>	
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**Discussion Topics**

<b>Questions:</b>	<b>Comments:</b>
<b>1. What could the long term impact/benefit of this project/activity/programme be? Will there be a long term benefit?</b>	As mentioned, the village offers little affordable activities for young people. This group are offering a place to go, socialize, share interest and for free
<b>2. Is the project/activity/programme cost effective?</b>	Yes
<b>3. Is this an innovative/original project/activity/programme in idea and/or location?</b>	Yes, it is the only one locally and would be good to engage other villages
<b>4. Is there a clear need/demand for the project/activity/programme?</b>	Yes, the village needs more for young people to engage with.
<b>5. Is there a potential risk to the fund or Wiltshire Council Malmesbury Community Area Board and</b>	None

<b>Local Youth Network being involved in this project/activity/programme?</b>	
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**Local Youth Network Funding Panel Decision (to go as a recommendation to the Community Area Board)**

<b>Decision:</b>	<b>Yes</b>
<b>Amount Awarded:</b>	<b>£150.</b>
<b>Reason for part award (if applicable):</b>	
<b>Reason for rejection:</b>	
<b>Local Youth Network Members present:</b>	Simone Snashall Aston Atkinson Steph Vincent Nicole Saunders
<b>Date:</b>	09.12.14



**Malmesbury Community Area Board and Local Youth Network  
Positive Activities for Young People Grants Scheme**

**Local Youth Network Scoring Sheet – Revolution Motor Project**

<b>Category:</b>	<b>Total mark available</b>	<b>Mark given:</b>	<b>Comments:</b>
<b>Young people's involvement</b> Is there evidence that young people have been involved in informing the development of the project/activity/programme?	10	6	The bid was put together at the Launch event and included the direct work with the LYN.
<b>Volunteering and community involvement</b> Does the project/activity/programme promote volunteering and engage the wider community?	5	5	The project will enable young volunteers to support and skill up young people to peer educate
<b>Potential reach/participation of young people</b> How many young people do you think this project/activity/programme will affect and how many young people could take part in this project/activity/programme?	5	5	This project will be working with young people who are struggling at school, or have a poor educational history
<b>Meets local needs</b> How well does the project/activity/programme meet local needs, outcomes, priorities and objectives?	10	8	There is an identified need for this project in the area.
<b>Outcomes for young people</b> Does the project/activity/programme support young people to: <ul style="list-style-type: none"> <li>- Build resilience</li> <li>- Make positive lifestyle choices</li> <li>- Achieve in learning</li> <li>- Gain independence</li> <li>- Encourage personal and social</li> </ul>	10	10	This project endeavors to support all the outcomes list. Young people will learn new skills, work with others, peer educate, and build confidence in a new skill area.

development and help young people to make a successful transition to adulthood			
<b>Meets young people's needs</b> Is this project/activity/programme accessible, affordable, wanted and valued by local young people?	10	10	This project will be free to participants
<b>The image and perception of young people?</b> Will this project/activity/programme improve the community and help young people to give something back, show young people in a positive way?	5	5	This project will actively work with young people who have had a hard time during adolescent, and look to improving their futures
<b>Vulnerable and hard to reach groups of young people</b> Does this project/activity/programme work with hard to reach groups/vulnerable young people? For example, looked after children, care leavers, homeless young people, young carers, young offenders, young people with disabilities, ethnic minority young people, young travelers, lesbian, gay, bisexual and transgender young people, or young people from areas of deprivation?  (Please give a higher score to a project that includes more than one of these groups.)	10	8	This project is specifically for young people who have poor attainment at school and low education grades. Making them more vulnerable.
<b>Partnership working</b> Does this project/activity/programme involve working with other local community partners?	5	3	Looking for partners to share storage, and get tools from.
<b>Organisational principles</b> How well does the applicant demonstrate a commitment to organizational principles? Please	5	3	Pre-existing group, but unsure of principles



refer to the application pack for details of the required principles.			
<b>Matched Funding</b> Does this project/activity/programme have matched funding?	5	0	None
<b>Equalities</b> Is the project/activity /programme inclusive and accessible for hard to reach/underrepresented groups of young people? For example, young people with disabilities? Does the organization/group have an up to date Equality of Opportunity Policy?	5	5	
<b>Safeguarding and promoting the welfare of young people</b> Is there a strong commitment to safeguarding and promoting the welfare of young people, including health and safety? To include checking that relevant insurance cover is in place. Does the organization/group have an up to date Child Protection Policy, Complaints Procedure and Whistle Blowing Policy?	10	8	Pre-existing group, haven't seen the policies, however the staff will all be DBS checked and have the appropriate qualifications to lead this project.
<b>Monitoring and evaluation</b> Does the applicant have clear and robust arrangements in place to monitor the outcomes and impact of this project/activity/programme?	5	4	CYO/LYN will support the monitoring and evaluation of this project.
<b>TOTAL</b>	<b>100</b>	<b>80</b>	

**Discussion Topics**

Questions:	Comments:
<p><b>1. What could the long term impact/benefit of this project/activity/programme be? Will there be a long term benefit?</b></p>	<p>Young people participating in this project will develop a new skill base, not only in the craft but social and developmental. There is an aim for the young people to be able to peer educate and share their new skills.</p>
<p><b>2. Is the project/activity/programme cost effective?</b></p>	<p>Yes</p>
<p><b>3. Is this an innovative/original project/activity/programme in idea and/or location?</b></p>	<p>Yes, It has been done in another community area and was very successful.</p>
<p><b>4. Is there a clear need/demand for the project/activity/programme?</b></p>	<p>There are young people in the Malmesbury area that would benefit from this project</p>
<p><b>5. Is there a potential risk to the fund or Wiltshire Council Malmesbury Community Area Board and Local Youth Network being involved in this project/activity/programme?</b></p>	<p>N/A</p>

**Local Youth Network Funding Panel Decision (to go as a recommendation to the Community Area Board)**

<b>Decision:</b>	<b>Yes</b>
<b>Amount Awarded:</b>	<b>£1000. (held until suitable storage facilities are found)</b>
<b>Reason for part award (if applicable):</b>	
<b>Reason for rejection:</b>	
<b>Local Youth Network Members present:</b>	Simone Snashell Aston Atkinson Steph Vincent Nicole Saunders
<b>Date:</b>	09.12.14



**Malmesbury Community Area Board and Local Youth Network  
Positive Activities for Young People Grants Scheme**

**Local Youth Network Scoring Sheet – Skaters of Luckington**

<b>Category:</b>	<b>Total mark available</b>	<b>Mark given:</b>	<b>Comments:</b>
<b>Young people's involvement</b> Is there evidence that young people have been involved in informing the development of the project/activity/programme?	10	7	Young people have created this application for a skate park in Luckington, which has the support of many local young people
<b>Volunteering and community involvement</b> Does the project/activity/programme promote volunteering and engage the wider community?	5	0	N/A
<b>Potential reach/participation of young people</b> How many young people do you think this project/activity/programme will affect and how many young people could take part in this project/activity/programme?	5	3	This will attract local young people to come to the village to skate
<b>Meets local needs</b> How well does the project/activity/programme meet local needs, outcomes, priorities and objectives?	10	5	There is an identified need for a skate park as asked for by the local young people
<b>Outcomes for young people</b> Does the project/activity/programme support young people to: <ul style="list-style-type: none"> <li>- Build resilience</li> <li>- Make positive lifestyle choices</li> <li>- Achieve in learning</li> <li>- Gain independence</li> </ul>	10	6	Young people would develop their skills as skaters as well as the process behind creating a new skate resource. They would gain independence and resilience with the challenges

- Encourage personal and social development and help young people to make a successful transition to adulthood			ahead.
<b>Meets young people's needs</b> Is this project/activity/programme accessible, affordable, wanted and valued by local young people?	10	6	It will meet some peoples need who are into skating, which is a growing sport
<b>The image and perception of young people?</b> Will this project/activity/programme improve the community and help young people to give something back, show young people in a positive way?	5	4	This shows a positive image for young people, not just in participation of a sport but in the development of a local skate resource
<b>Vulnerable and hard to reach groups of young people</b> Does this project/activity/programme work with heard to reach groups/vulnerable young people? For example, looked after children, care leavers, homeless young people, young carers, young offenders, young people with disabilities, ethnic minority young people, young travelers, lesbian, gay, bisexual and transgender young people, or young people from areas of deprivation?  (Please give a higher score to a project that includes more than one of these groups.)	10	5	The park will be open to all.
<b>Partnership working</b> Does this project/activity/programme involve working with other local community partners?	5	3	We intend to work with the local children's parks committee and housing association
<b>Organisational principles</b>			

How well does the applicant demonstrate a commitment to organizational principles? Please refer to the application pack for details of the required principles.	5	0	This is a group of young people at present
<b>Matched Funding</b> Does this project/activity/programme have matched funding?	5	3	Possibilities of match funding
<b>Equalities</b> Is the project/activity /programme inclusive and accessible for hard to reach/underrepresented groups of young people? For example, young people with disabilities? Does the organization/group have an up to date Equality of Opportunity Policy?	5	2	This activity is open to all, but this is a group is for young people they have no policies
<b>Safeguarding and promoting the welfare of young people</b> Is there a strong commitment to safeguarding and promoting the welfare of young people, including health and safety? To include checking that relevant insurance cover is in place. Does the organization/group have an up to date Child Protection Policy, Complaints Procedure and Whistle Blowing Policy?	10	4	This activity is open to all, but this is a group is for young people they have no policies
<b>Monitoring and evaluation</b> Does the applicant have clear and robust arrangements in place to monitor the outcomes and impact of this project/activity/programme?	5	3	CYO/LYN will support any monitoring and evaluations

<b>TOTAL</b>	<b>100</b>	51	
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**Discussion Topics**

<b>Questions:</b>	<b>Comments:</b>
<b>1. What could the long term impact/benefit of this project/activity/programme be? Will there be a long term benefit?</b>	This would support long term gains for the village and giving the young people something to do. However the youth fund is not for capital gain.
<b>2. Is the project/activity/programme cost effective?</b>	N/A
<b>3. Is this an innovative/original project/activity/programme in idea and/or location?</b>	Other villages have skate parks/ ramps. But there isn't one in the Luckington area.
<b>4. Is there a clear need/demand for the project/activity/programme?</b>	Yes, Young people want this and are at the centre of moving things forward.
<b>5. Is there a potential risk to the fund or Wiltshire Council Malmesbury Community Area Board and</b>	N/A



<b>Local Youth Network being involved in this project/activity/programme?</b>	
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**Local Youth Network Funding Panel Decision (to go as a recommendation to the Community Area Board)**

<b>Decision:</b>	<b>No</b>
<b>Amount Awarded:</b>	<b>£</b>
<b>Reason for part award (if applicable):</b>	
<b>Reason for rejection:</b>	Youth Fund is not the appropriate fund for the skate park, however CYO will support this group.
<b>Local Youth Network Members present:</b>	Simone Snashall Aston Atkinson Steph Vincent Nicole Saunders
<b>Date:</b>	09.12.14



<b>Report to</b>	<b>Malmesbury Area Board</b>
<b>Date of Meeting</b>	<b>5 November 2014</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report**

To ask councillors to consider 2 funding applications from:

1. ActivAcre who are seeking £5,000 capital funding towards the major development of Corston and Rodbourne play area.
2. Minety Pre-school are seeking £950 capital funding towards a sink and wet-play area for toddlers.

**1. Background**

1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Leader of the Council. Under the Scheme of Delegation area boards must adhere to the [area board funding criteria and guidance 2014/15](#).

1.2. Key aspects of the 2014/15 criteria include:

- The decision to support a funding application and to what level will be the decision of the area board, with no officer recommendation.
- Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding, however the area board will look more positively on applicants where they are able to contribute some funding towards their project.
- Amounts of £1,001 - £5,000 will be required to find matched funding.
- The area board will rarely award more than £5,000.
- Malmesbury Area Board's Community Area Grants scheme will be for capital projects only.
- The area board will prioritise funding to projects under the two JSA 2013 -2015 headings, *Health & Wellbeing* and *Leisure* (details of which can be found [here](#)), having identified them as top areas for community and area board attention during the coming year.

- 1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons why this should justify an exception to the criteria which must be minuted.
- 1.4. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons why this should justify an exception to the criteria which must be minuted.
- 1.5. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.6. There will only be a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. [The application process and funding criteria can be found here.](#)
- 1.7. Funding will be considered at every area board and these dates including the [deadline for receipt of applications can be found on the Malmesbury area board webpage.](#)
- 1.8. There is one funding round remaining in 2014/15. Deadline for receipt of funding applications is:
  - **24 January 2014 for consideration at 5 March 2014**
- 1.9. Within the capital budget, £1,500 capital is ring-fenced for digital literacy grants of up to £500 each.
- 1.10. Malmesbury Area Board was allocated a budget of £34,527.87 capital funding and £6,093 revenue in 2014/2015.
- 1.11. At the 9 July area board, councillors approved a capital only community grants scheme for 2014/15 and allocated:
  - £4,059 revenue to MVCAP
  - £5,000 capital to Brinkworth Heritage Society.
- 1.12. At the 10 September area board, councillors approved:
  - £1,368 capital to First Malmesbury (King Athelstan) Scout Group
  - Emergency Planning event refreshments, which totalled £82.95.
- 1.13. At 5 November area board, councillors approved:
  - £1,014.96 capital to Cross Hayes Pre-school.

1.14. The area board current balance is **£27,144.91 capital** and **£1,951.05 revenue**.

<b>Background documents used in the preparation of this report</b>	<a href="#">Area Board Community Area Grant Scheme and Digital Literacy Grants – information and funding criteria 2014/15</a>
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## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that funding awarded by the area board satisfy [2014/15 area board funding criteria](#) and financial regulations of the council and can proceed within a year of the award being made.
- 2.2. On 7 May, Malmesbury area board agreed to prioritise two themes from the 2013-15 Joint Strategic Assessment, which had been highlighted at the ‘What Matters to You’, event held in April. These were *Health & Wellbeing* and *Leisure*.

## **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.
- 4.2. If grants are awarded as outlined in this report, Malmesbury area board will have a capital balance of **£21,194.91** and a revenue balance of **£1,951.05**.

## **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

## **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

## **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council’s equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8 of the funding report.

## 8. Application for Consideration

Ref	Applicant	Project proposal	Funding requested
8.1.	ActivAcre	Corston and Rodbourne Play area	£5,000 capital

- 8.1.1. This application meets the grant criteria 2014/15. It does not directly link to any of the local Joint Strategic Assessment (JSA) priorities for 2014/15. It does however relate to the desire to promote a healthy lifestyle through raising activity levels and providing a space for the community to socialise.
- 8.1.2. The applicant is seeking £5,000 towards a £36,000 project. The parish council has further agreed to match the contribution made by the area board which will bring the group very near to their goal.
- 8.1.3. Based on the respondents of a villages-wide questionnaire, ActivAcre is seeking to regenerate and rejuvenate Corston and Rodbourne playing field for local residents to enjoy and share as a community space. Whilst the equipment will specifically target 120 children and teenagers to aid physical activity and social interaction and play, the intention is that the whole space will appeal to all generations.
- 8.1.4. The applicant is planning to install new children's play equipment, two benches and a teenage covered seating area.
- 8.1.5. ActivAcre have been working on this project for 3 years and should be congratulated for their persistence and for having secured funding from The Lottery, a Health and Wellbeing grant, Malmesbury Carnival, the parish council and through local fundraising.
- 8.1.6. The play area was provided (many years ago) with equipment through funding from the village Reading Room. It now requires a complete overhaul as substantial parts are no longer fit for purpose.
- 8.1.7. The parish council currently undertake ROSPA checks and it is suggested that area board members might like to make any area board funding conditional on the parish council adopting responsibility for both the capital and revenue aspects of this playground on behalf of their parishioners in perpetuity.

Ref	Applicant	Project proposal	Funding requested
8.2.	Minety Pre-school	Sink and wet-play area for toddlers	£950 capital

- 8.2.1. This application meets the grant criteria 2014/15. It does not directly link to any of the local Joint Strategic Assessment (JSA) priorities for 2014/15. It will however contribute towards a positive environment for early years learning.

- 8.2.2. The applicant is requesting financial support to provide a sink and wet play area (non-slip flooring) for the under 3 year olds at the pre-school.
- 8.2.3. Help to provide this facility will enable the younger children to explore paint, clay, and gardening inside while ensuring that they can wash hands as well as equipment used, without using the facilities used by the older children.
- 8.2.4. Some 45 children attend the pre-school with 12-18 under three year olds.
- 8.2.5. The applicant is seeking the full cost of this equipment.
- 8.2.6. The Pre-school is on the cusp of becoming a Community Interest Company which will enable then to undertake further fundraising.

<b>Appendices</b>	Appendix 1 ActivAcre Appendix 2 Minety pre-school
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	Miranda Gilmour Community Area Manager Tel: 01672 515742 Mobile: 07990 505882 Email: <a href="mailto:miranda.gilmour@wiltshire.gov.uk">miranda.gilmour@wiltshire.gov.uk</a>
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## Grant Applications for Malmesbury Area Board - 14 January 2015

ID	Grant Type	Project Title	Applicant	Amount Required
862	Community Area Grant	Regenerating Corston & Rodbourne Playingfield - ActivAcre	ActivAcre	£5000.00
1012	Community Area Grant	Wet play area & sink	Minety Pre-school	£995.00

ID	Grant Type	Project Title	Applicant	Amount Required
862	Community Area Grant	Regenerating Corston & Rodbourne Playingfield -ActivAcre	ActivAcre	£5000.00

**Submitted:** 02/07/2014 14:34:09

**ID:** 862

**Current Status:** Application Appraisal

**To be considered at this meeting:**  
tbc contact Community Area Manager

**1. Which type of grant are you applying for?**  
Community Area Grant

**2. Amount of funding required?**  
£501 - £5000

**3. Are you applying on behalf of a Parish Council?**  
No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**  
Regenerating Corston & Rodbourne Playingfield -ActivAcre

**6. Project summary:**  
We want to regenerate and rejuvenate Corston and Rodbourne Playingfield for all residents to enjoy and share as a community space. Whilst the equipment will specifically target children and teenagers to aid physical activity and social interaction/play - we intend the whole space to appeal to all generations. There is a dearth of children's social and physical activities within the village. Our playingfield will be a desirable, outdoor, social area for the entire community: fetes, family fun days, picnics, sporting events and parties. The existing play equipment has been inspected by ROSPA and substantial parts have been found not fit for purpose.

**7. Which Area Board are you applying to?**

Malmesbury

**Electoral Division**

Sherston

**8. What is the Post Code of where the project is taking place?**

SN16 0HD

**9. Please tell us which theme(s) your project supports:**

Children & Young People

2012 Olympic Legacy

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

02/2014

**Total Income:**

£1134.00

**Total Expenditure:**

£11.00

**Surplus/Deficit for the year:**

£1123.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£0.00

**Why can't you fund this project from your reserves:**

The project was set up to raise money for this project. Every penny will be invested in our aim.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£35929.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Children's equipment (excl VAT)	34979.62	Lottery grant	yes	10000.00
Animal feature bench (inc VAT)	700.00	Parish council	yes	1500.00
Pinic Bench & installation (excl VAT)	250.00	Reading Room committee	yes	500.00
		Malmesbury Carnival	yes	2700.00
		Own fundraising	yes	4890.00
		Health & Well Being Grant	yes	4000.00
		GreenSquare Community Fund		1000.00
		Parish Council Donation from Corston Resident (100Euro)	yes	80.00
		Area Board		5000.00
<b>Total</b>	<b>£35929.62</b>			<b>£34670</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Malmesbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Local children, teenagers and their families and friends in both villages and the surrounding area. There are 120+ children in the two villages along with visiting friends and grandchildren. We are creating an engaging space for the provision of a play area and the potential of activities and engaging of young people (and their families) in community life (Community Plan page 25). Based on the respondents of our villages-wide questionnaire we are installing new children's play equipment, two benches and a teenage covered seating

area.

**14. How will you monitor this?**

The ActivAcre Committee is committed to ensuring the project is successful. We are asked by children when the new equipment will be installed and what it will be. We will advertise and launch the project. We will monitor through general use and observation.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We have raised funds over the last three years for the project. We wish to be efficient with the funds raised and install children's equipment in one go. Once we have applied to appropriate grant holders we will go ahead and install equipment using the funds we have secured.

**16. Is there anything else you think we should know about the project?**

We estimate the overall project will cost approximately Â£36,000. This includes different elements of the children's equipment, benches and teenage seating area. For other grants, so far, we have needed either one quote or an estimate. Therefore, during the summer we will be working on obtaining a more consolidated plan and additional quotations. Our plan is to be efficient with charity and council funds to provide a safe revitalised community area. We wish to remove and install new play equipment in one phase. This requires raising considerable funds for one removal of current equipment and one installation of new equipment. This is a large project and we appreciate Parish Council and Wiltshire Council support during the time of planning and completion. We can provide details of the project at any time.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the

activities specified.				
1012	Community Area Grant	Wet play area & sink	Minety Pre-school	£995.00
<p><b>Submitted:</b> 13/11/2014 12:18:37</p> <p><b>ID:</b> 1012</p> <p><b>Current Status:</b> Application Appraisal</p> <p><b>To be considered at this meeting:</b> tbc contact Community Area Manager</p> <p><b>1. Which type of grant are you applying for?</b> Community Area Grant</p> <p><b>2. Amount of funding required?</b> £0 - £500</p> <p><b>3. Are you applying on behalf of a Parish Council?</b> No</p> <p><b>4. If yes, please state why this project cannot be funded from the Parish Precept</b></p> <p><b>5. Project title?</b> Wet play area &amp; sink</p> <p><b>6. Project summary:</b> Our aim is to put in a new sink and non slip flooring in the baby side of the room as they have no sink and we only have carpet on the floor, we would like to have a wet play area within the building for the younger children.</p> <p><b>7. Which Area Board are you applying to?</b> Malmesbury</p> <p><b>Electoral Division</b> Minety</p> <p><b>8. What is the Post Code of where the project is taking place?</b> SN16 9QL</p> <p><b>9. Please tell us which theme(s) your project supports:</b> Children &amp; Young People Arts, crafts and culture Countryside, environment and nature Health, lifestyle and wellbeing Other</p> <p>If Other (please specify) Safety</p>				

**10. Finance:****10a. Your Organisation's Finance:****Your latest accounts:**

08/2014

**Total Income:**

£84944.00

**Total Expenditure:**

£85561.31

**Surplus/Deficit for the year:**

£617.30

**Free reserves currently held:****(money not committed to other projects/operating costs)**

£21550.15

**Why can't you fund this project from your reserves:**

We cannot fund this ourselves as we are becoming a new company {Minety pre-school Community interest Company and will lose our reserves in the process. We are trying to fund raise as we go. The most recent accounts have been sent to Miranda Gilmour

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£995.00		
Total required from Area Board		£995.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
supply and fit sink	575.00			
non slip flooring	420.00			
Total	<b>£995</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Malmesbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The whole Pre-school, over 45 children and the 9 staff, but on the side of the room that the under 3's use we have between 12 & 18 children who will benefit by have a non slip flooring and a sink and unit to wash hands etc, this is to not just help to keep the area clean it is also for safety of the children. This will allow this group of our children to explore paint clay play-do and we would be able to Gardening inside with the younger ones, as they find the cold more that the older children.

**14. How will you monitor this?**

Frequency of use; increased independency of the toddlers using new facilities; increase in social skills.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

N/A

**16. Is there anything else you think we should know about the project?**

N/A

**17. DECLARATION****Supporting information - Please confirm that the following documents will be available to inspect upon request:****Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

